The Rules for Out-of-Class Work

To assure the equal treatment of all students and the academic integrity of all work undertaken outside class everyone is bound by honor scrupulously to observe the following rules:

1. Take-home examinations, papers, and extra credit exercises may be discussed only during class sessions. These discussions are between Dr. Fitzgerald and the individual student, or between Dr. Fitzgerald and the entire class only. Students are not to discuss out-of-class work among themselves during these sessions. During class students may raise any question regarding this work.

2. Questions involving the mechanics (not the content) of out-of-class work may be raised with Dr. Fitzgerald by students between class sessions in person or via e-mail. If you are in doubt as to whether your question fits within these rules, go ahead and ask it—Dr. Fitzgerald will or will not answer it based on his interpretation of mechanics vs. content.

3. There is no required citation or bibliographic style for outside work. It is not necessary to footnote lectures, class handouts, or class discussions—I will recognize the material. For our purposes you do not need to footnote information from assigned films—again, I viewed them and will recognize the material. But, if you use assigned readings identify them consistently. If you use material from a “Director’s Commentary” on a DVD version of a film, identify it. If you use material from other sources, such as film reviews—identify it consistently.

4. Violations of these rules will be considered, and acted upon appropriately by Dr. Fitzgerald, as academic dishonesty.