

**2008
Student
Government
Association
Elections**

“Helpful Hints”

**Distributed by: The 2008 SGA Election
Ethics Committee**

Please Remember...

Be respectful of the time, effort, and money that each political party and individual candidate has put into their own campaigns.

Please be respectful of other posters and materials that are placed on campus bulletin boards.

University of Tennessee Policy...

- Do NOT tape Campaign Materials to the ground.
- Do NOT chalk anywhere.
- Do NOT tape materials to painted surfaces or doors.

Student Government Association Election Reminders...

- Clean and pick-up your Campaign Stop areas before you leave.
- Campaign Material may NOT be placed on the exterior of buildings. Please see page 16 of The Election Packet.

Questions or Concerns...

Please refer to The 2008 Election Rules and Procedures,
or contact Marianna Jablonski, 2008 Ethics Committee Chair,
at votesga@utk.edu.

Helpful Hints for Interest Meetings ...

- The only way to publicize an interest meeting is by submitting your information to votesga@utk.edu.
- If you want an interest meeting publicized in the Student@TN newsletter, you must send that meeting information to votesga@utk.edu by Thursday at 12:00 pm the week prior to the meeting.
- Also, if you plan to hold interest meetings after March 7th, you must send that meeting information to votesga@utk.edu by March 7th at 5:00 pm. If you do not by that time, you forgo the opportunity to have those meetings publicized.

Helpful Hints for Recruiting Friends of the Party ...

- It is acceptable to recruit “Friends of the Party” on an individual basis. However, it is not acceptable to send out blanket emails to recruit individuals without their consent.
- It may be beneficial to keep an active list of all friends of the party should any questions arise.
- It is acceptable to use facebook and/or myspace sites to recruit “Friends of the Party” and to advertise campaign events. The Ethics Committee will not be policing these sites.

Helpful Hints for Poster Plastering and Distributing Campaign Materials ...

- Students may begin distributing campaign material at 5:00 pm, Tuesday, March 25, 2008.
- The official campus clean-up shall be at 4:00 pm, Thursday, April 3, 2008. Bonds shall be returned upon participation of 15 members of each political party and each independent candidate in the official clean-up effort.

- Please observe the following guidelines for hanging and distributing campaign material:

Alumni Memorial Building – **NO** campaign material is permitted to be placed in the building.

Art / Architecture Building – Please use the bulletin boards.

Austin Peay Building – Please use the bulletin boards.

Ayres Hall – Please use the bulletin boards in the main hallway.

Black Cultural Center – All student organizations must submit a copy of posters or campaign material at the front desk for approval by Ms. Jocelyn Milton or Mr. Robert Hill. If approved, staff members will post your material for you.

Buehler Hall – Please do not post any material on the bulletin boards, the walls, or the doors. Please take any material you would like to post to the main office in Buehler 552.

Burchfield Geography Building – Please take any campaign materials to the secretary's office in room 304 and the secretary will post appropriate information.

Claxton Education Building and Claxton Addition – Please use the bulletin boards.

Communications Building – Please use the bulletin boards and **DO NOT** tape any material to the glass.

Dabney Hall – Please use the bulletin boards.

Dougherty Engineering Building – Please use the bulletin boards.

Earth and Planetary Sciences Building – Please use the bulletin boards.

Estabrook Hall – Please use the bulletin boards.

Fraternity Housing – Please consult the Fraternity House / Property Manager for permission on where to place Campaign Materials.

Ferris Hall – Please use the bulletin boards, classroom doors without covering up windows, and walls just outside of classroom doors. Please **DO NOT** be excessive or the building manager will remove campaign material.

Henson Hall – Please use the bulletin boards.

Hesler Biology Building – Please use the bulletin board by the 4th floor main entrance.

Hodges Library – Please use the bulletin board outside of Starbucks and the corkboards around the building. DO NOT hang campaign material on any glass or painted walls.

Hoskins Library – Please limit campaign material to the 1st floor by classrooms.

Humanities – Please use the bulletin boards. DO NOT plaster the ceilings, walls, or bricks. Remember no chalking is allowed.

International House – Please take all campaign material to the front desk and the staff will distribute it throughout the house.

Jessie Harris Building – Please use the bulletin boards.

McClung Museum – NO campaign material of any kind will be permitted in the museum.

Music Building – NO campaign material of any kind will be permitted in the building.

Nielson Physics – Any postings should be cleared with Joyce Satterfield in the main Physics Office, Room 201 Nielsen Physics Building. She will post campaign material for you if it is appropriate and space is available. Otherwise, postings by unknown individuals are usually removed promptly by the building personnel.

Nursing Building – Please use the bulletin boards on the 1st floor.

Panhellenic Building – Campaign material may be placed anywhere in the entrance to the lobby of the Panhellenic Building. It may also be placed on the walls or the bathroom door. Please DO NOT place campaign material on the glass entrance doors.

Perkins Hall – Please use the bulletin boards on the first floor only.

Presidential Court Building – Please do not place ANYTHING on the walls. Only use the bulletin boards outside the building. Remember no chalking is allowed and campaign material may not be taped to the ground.

Residential Halls – Please refer to The Election Packet Residence Hall Guidelines beginning on page 14.

Science / Engineering Building – Campaign material may be placed only on the bulletin boards in direct vicinity to the 2nd and 4th floor elevators.

University Center – Please use the following guidelines:

1. Back Plaza: By 5:00pm (March 20th) there will be **(3) Black Wooden Boards** on the Back Plaza facing the entrance to the University Center. Posters may be hung on any of the three boards and only on those boards.

2. First Floor Lobby (across from Central Ticket Office): **One** poster may be hung on each side. Poster's may not over lap onto the next row. If so, the poster will be removed and tossed away. Posters, long in length, may be hung along the bottom row. **Please note: That all flyers, posters, and advertisements are remove every Friday evening.**

3. Banner Space and Display Case: The University Center has (4) Banner Spaces and (2) Display Cases that can reserved by calling our Reservationist (Amanda) at 974-3451. However, **all** display cases have been booked through April. As for Banner space, each party, beginning March 20th, would be able to reserve (1) spot for one week, provided a spot is available. Banner Space **can not** be reserved for consecutive weeks

Walter Life Sciences – Please use the bulletin boards.

Please be Respectful of our Campus!

This packet does in no way replace the Student Government Association 2008 Election Rules and Procedures. It is simply meant to help candidates follow election procedures and place campaign materials in areas that are congruent with the building directors. Each and every candidate and party executive committee member is responsible for the guidelines posted in the 2008 Election Rules and Procedures and rules set forth by the University of Tennessee Hilltopics. Thank you and good luck!

- The 2008 SGA Election Ethics Committee