

**The University of Tennessee, Knoxville
Undergraduate Council
Minutes of Meeting
September 18, 2007
2:00 p.m. – 8th Floor Board Room – Andy Holt Tower**

MEMBERS PRESENT: Nasser Al-Tae, Denver Graninger, Rob Heller, John Koontz, Norman Magden, Mark Moon, Johnie Mazingo, Bill Park, John Romeiser, Casey Sams, Mark Schimmenti, Matthew Theriot (member and ex-officio), Pavlos Tzermias

EX-OFFICIO MEMBERS PRESENT: Fadia Alvic (for George Hoemann), Don Cox, Ruth Darling, Tom George, Sally McMillan, Masood Parang, Fred Pierce, Kathryn Salzer (for Steven Dandaneau)

The meeting was called to order at 2:00 p.m. by John Romeiser, Chair.

The [Minutes of the April 17, 2007](#), meeting of the Undergraduate Council were approved.

MEMBERSHIP AND COMMITTEE APPOINTMENTS (See pages U1265-U1267.)

COMMITTEE REPORTS

- **Academic Policy Committee – Norman Magden, Chair**
The revision to the undergraduate grading system (minus grading) was approved. (See page U 1268.)
- **Advising Committee – Ruth Darling, Chair** (See page U1269.)
- **Appeals Committee – Doug Renalds** (See page U1270.)
- **Curriculum Committee – John Romeiser (for Johnie Mazingo, Chair)**
An information item was presented (departmental name change). Proposals from the College of Agricultural Sciences and Natural Resources and the Chancellor's Honors Program were approved. (See pages U1271-U1274.)
- **General Education Committee – Chuck Collins, Chair**
No report. The committee has not met.

ANNOUNCEMENTS AND OTHER BUSINESS

- Todd Diacon, Vice Provost for Academic Operations, discussed Light the Torch of Academic Excellence activities held during Welcome Week (Passport to Success, College Open Houses, How to Succeed Sessions) and the First Year Studies 129 Seminars being offered this semester.

The meeting was adjourned at 2:45 p.m.

2007 – 2008 MEETING DATES

2:00 P.M. – 8th Floor Board Room, Andy Holt Tower

September 18, 2007

October 30, 2007

January 29, 2008

March 4, 2008

April 22, 2008

Undergraduate Council Web page: <http://web.utk.edu/~ugcouncil/>

UNDERGRADUATE COUNCIL TERMS OF ELECTED MEMBERS

2007-2008

College	<i>Term Begins August 1, 2005; Ends July 31, 2008</i>	<i>Term Begins August 1, 2006; Ends July 31, 2009</i>	<i>Term Begins August 1, 2007; Ends July 31, 2010</i>
Agricultural Sciences and Natural Resources <i>*176 degrees granted= 1 representative</i>		BILL PARK	
Architecture and Design <i>*59 degrees granted= 1 representative</i>	MARK SCHIMMENTI		
Arts and Sciences <i>*1700 degrees granted= 8 representatives</i>	CASEY SAMS	JON LEVIN NORMAN MAGDEN PAVLOS TZERMIAS	NASSER AL-TAEE AMY BILLONE DENVER GRANINGER JOHN KOONTZ
Business Administration <i>*703 degrees granted= 4 representatives</i>		GEORGE PHILIPPATOS	MARK MOON HAROLD ROTH DON CLARK
Communication and Information <i>*367 degrees granted= 2 representatives</i>	ROBERT GLENN ROB HELLER		
Education, Health, and Human Sciences <i>*280 degrees granted= 1 representatives</i>			_____
Engineering <i>*265 degrees granted= 1 representative</i>		CHRIS PIONKE	
Nursing <i>*125 degrees granted= 1 representative</i>	JOHNIE MOZINGO		
ROTC — AIR FORCE	OWEN RAGLAND (Army and Air Force alternate years.)		
Social Work <i>*20 degrees granted= 1 representative</i>	MATTHEW THERIOT		

**Degrees granted in 2006. (1-300 degrees granted = 1 representative; 301-500 degrees granted=2 representatives; 501-700 degrees granted=3 representatives; 701-900 degrees granted=4 representatives; 901-1,100 degrees granted=5 representatives; 1,101-1,300 degrees granted= 6 representatives; 1,301-1,500 degrees granted=7 representatives; 1,501-1,700 degrees granted=8 representatives; 1,701-1,900 degrees granted=9 representatives; 1,901-2000 degrees granted=10 representatives.)*

See Faculty Senate Bylaws: <http://web.utk.edu/~senate/bylaws.shtml#32>

UNDERGRADUATE COUNCIL COMMITTEE APPOINTMENTS 2007-2008

Academic Policy Committee

<http://web.utk.edu/%7Eugcouncil/committees/academicpolicy.shtml>

Elected UG Council members

Norman Magden, College of Arts and Sciences (Chair)

Amy Billone, College of Arts and Sciences
Don Clark, College of Business Administration
John Koontz, College of Arts and Sciences
Pavlos Tzermias, College of Arts and Sciences
George Philippatos, College of Business Administration

Ex-Officio Members

Monique Anderson, Associate Dean and University Registrar
Ruth Darling, Student Success Center
Missy Parker, College of Arts and Sciences
Masood Parang, College of Engineering
Sally McMillan, College of Communication and Information

Student Members (2): TBA

Advising Committee

<http://web.utk.edu/%7Eugcouncil/committees/advising.shtml>

Ruth Darling (Chair)

Two elected members of the Undergraduate Council (appointed by the Chair of the Undergraduate Council)

Chair of the General Education Committee – Undergraduate Council
Chair of the Academic Policy Committee – Undergraduate Council
Advising Administrators (Deans or Directors) from the nine undergraduate colleges Enrollment Services Administrators (as designated by the Chair of the Advising Committee)
Student Affairs Administrators (as designated by the Chair of the Advising Committee)
IT Administrators (as designated by the Chair of the Advising Committee)
Undergraduate Students (2 – appointed by SGA President)

Appeals Committee

<http://web.utk.edu/%7Eugcouncil/committees/appeals.shtml>

Elected UG Council members

Bill Park, College of Agricultural Sciences and Natural Resources (Chair)

Jon Levin, College of Arts and Sciences
Harold Roth, College of Business Administration
Mark Schimmenti, College of Architecture and Design
Matthew Theriot, College of Social Work

Ex-Officio members

Dulcie Peccolo, College of Education, Health, and Human Sciences
Joan Creasia, College of Nursing
Fred Pierce, College of Business Administration
Tom George, College of Education, Health, and Human Sciences
Advising Committee members
Ruth Darling, Student Success Center
Sarah DeYoung, College of Education, Health and Human Sciences
Mary Ann Hoskins, College of Arts and Sciences
Matthew Theriot, College of Social Work

Student Members (2): TBA

Specific cases may require the addition of:

One representative from the Office of Disability Services
College Advising representative
Student member (for grade appeals only)

Appointed UG Council members

Bill Park, College of Agricultural Sciences and Natural Resources (Chair)
Jon Levin, College of Arts and Sciences
Harold Roth, College of Business Administration
Mark Schimmenti, College of Architecture and Design
Matthew Theriot, College of Social Work

Advising Committee members

Dulcie Peccolo, College of Education, Health, and Human Sciences
Mary Anne Hoskins or _____, College of Arts and Sciences

College Advising representatives as needed for specific cases
Student members (2); for grade appeals only (appointed by SGA President)

Student Success Center members

Ruth Darling or Tammy Kahrig

Student Affairs members

Denelle Brown, Black Cultural Center
Connie Briscoe, Student Counseling Center

Ex-Officio member

Office of Disability Services representative

Curriculum Committee

<http://web.utk.edu/%7Eugcouncil/committees/curriculum.shtml>

Elected UG Council Members

Johnie Mozingo, College of Nursing (Chair)

Bill Park, College of Agricultural Sciences and Natural Resources

Casey Sams, College of Arts and Sciences

Denver Graninger, College of Arts and Sciences

Mark Moon, College of Business Administration

Bob Glenn, College of Communication and Information

_____, College of Education, Health, and Human Sciences

Chris Pionke, College of Engineering

Matthew Theriot, College of Social Work (elected and ex-officio)

Student Member: (TBA)

Ex-Officio Members

Barbara Klinkhammer, College of Architecture and Design

Don Cox, College of Arts and Sciences

Fred Pierce, College of Business Administration

Tom George, College of Education, Health, and Human Sciences

Matthew Theriot, College of Social Work

John Romeiser, UG Council Chair

General Education Committee

<http://web.utk.edu/%7Eugcouncil/committees/generaled.shtml>

Chuck Collins, Chair

Elected UG Council Members

Nasser Al-Taee, College of Arts and Sciences

Jon Levin, College of Arts and Sciences

Matthew Theriot, College of Social Work

Rob Heller, College of Communication and Information

Harold Roth, College of Business Administration

General Education Subcommittee Chairs

Mary Jo Reiff, Communicating through Writing

John Haas, Communicating Orally

Chuck Collins, Quantitative Reasoning

Soren Sorensen, Natural Sciences

Don Cox, Arts and Humanities

Suzanne Kurth, Social Sciences

_____, Cultures and Civilizations

Ex-Officio Members

Mary Albrecht, College of Agricultural Sciences and Natural Resources

Joan Creasia, (Beth Barret, proxy), College of Nursing

Tom George, College of Education, Health, and Human Sciences

Missy Parker, College of Arts and Sciences

Kristin Bullard, Libraries

Masood Parang, College of Engineering

Student Member (1): TBA

ACADEMIC POLICY COMMITTEE

REVISE GRADING SYSTEM

Effective: Fall 2008

From:

Undergraduate Grades

Grade	Performance Level	Quality Points Per Semester Hours of Credit
A	Superior	4.0
B+	Very Good	3.5
B	Good	3.0
C+	Fair	2.5
C	Satisfactory	2.0
D	Unsatisfactory	1.0
F	Failure	0.0
WF	Withdrawn Failing	0.0

Note: WP carries no quality points or credit hours.

To:

Undergraduate Grades

Grade	Performance Level	Quality Points Per Semester Hours of Credit
A	Superior	4.0
A-	Intermediate Grade	3.7
B+	Very Good	3.3
B	Good	3.0
B-	Intermediate Grade	2.7
C+	Fair	2.3
C	Satisfactory	2.0
C-	Unsatisfactory	1.7
D+	Unsatisfactory	1.3
D	Unsatisfactory	1.0
D-	Unsatisfactory	.7
F	Failure	0.0
WF	Withdrawn Failing	0.0

Note: WP carries no quality points or credit hours.

Incompletes and Grade Changes

The final grade will be assigned according to the grading scale at the time the course was initiated for

- Incompletes (I) in courses begun prior to Fall 2008 and completed Fall 2008 or thereafter.
- Grade changes for courses completed prior to Fall 2008.

ADVISING COMMITTEE

The Advising Committee of the Undergraduate Council met for the first time this fall term on September 11, 2007. The following items were on the Agenda and were discussed by the committee members:

1. Undergraduate Admissions Upcoming Events – Laura Stansell
2. A review of the Light the Torch of Academic Excellence Program – Todd Diacon
3. Distressed Student Protocol: Ruth Darling
4. THEC Standard 3C: Academic Persistence Goals – Ruth Darling
5. Student Success Center Updates:
 - a. UT LEAD
 - b. Appeals and Academic Success Workshops
 - c. First Year Studies
 - d. Supplemental Instruction
 - e. National Student Exchange
6. Update on Programs Abroad – Gail Bier
7. Minority Student Affairs: Tutoring and Early Alert – Tierney Bates
8. TennACADA Webinar: “Academic Advising’s Integral Role in the Academic Success and Persistence of Students” presented by NACADA experts.

The Advising Deans, Directors and Coordinators held a separate meeting to discuss the following:

1. Advising Information request from Dr. Holub for Enrollment Management Committee Agenda
 - a. Numbers of students seen
 - b. What is working well?
 - c. What are advising needs to address?
 - d. Recommendations?
2. Implementation of the Advising Assessment – Fall term
3. Work group chaired by Dulcie Peccolo will critically examine the Academic Review Policy and make recommendations.
4. Advising work group will begin exploring how we might implement a self study and program review – involving outside expertise from NACADA.

The next meeting will be held on October 9, 2007.

APPEALS COMMITTEE

Readmissions and Reinstatement Recap, Spring and Summer 2007

Readmissions (students who have been away at least one year)

- Decrease in the number of 1st dismissal applicants from 2006 (174) to 2007 (137)
- Possibly a result of clearer “required 2.5 GPA while away” policy

Reinstatements (dismissal appeals immediately following spring and summer)

- Fewer students dismissed this year: 572 in '06; 425 in '07
 - Quality of students on the rise
 - “NC” grading in key courses reduced failure rates
- Fewer students appealed their dismissals this year: 22% in '06; 13% in '07
 - Revision and clarity of new appeal application
 - SSC Action Plan now included in registrar’s dismissal letters
 - Educational information on the SSC website
 - Academic Success Workshops for freshman placed on PAD

Retroactive Withdrawals

- Last year, we granted 22 of 32 (68%)
- This year, we granted 16 of 28 (57%)

Grade Appeals

- Rarely make it to our level; none last year, one this year

Student Performance (Success rates of students readmitted or reinstated)

Spring Readmissions		N	Enrolled	Successful	%Success	Unsuccessful	%Unsuccess
	2007	65	54	43	79.60%	11	20.40%
	2006	94	72	45	62.50%	27	37.50%
Summer Readmissions							
	2007	32	18	17	94.44%	1	5.55%
	2006	24	22	20	90.91%	2	9.09%
Spring Reinstatements							
	2007	6	6	4	66.67%	2	33.33%
	2006	17	15	10	66.67%	5	33.33%
Summer Reinstatements							
	2007	7	7	7	100%	0	0%
	2006	7	7	4	57.14%	3	42.86%

CURRICULUM COMMITTEE

The Curriculum Committee met September 4, 2007 – 3:30 p.m. – Room 220, University Center. John Romeiser (Undergraduate Council Chair) chaired the meeting in the absence of Johnie Mozingo (Committee Chair).

Members present: Denver Graninger, Mark Moon, Chris Pionke, Casey Sams, Matthew Theriot (elected and ex-officio member).

Ex-Officio Members present: Don Cox, Tom George, John Romeiser.

Kathryn Salzer attended to meeting to present the curricular changes from the Chancellor's Honors Program.

The following items were approved by the committee.

- Informational Item – Departmental Name Change Department of Chemical and Biomolecular Engineering (formerly Department of Chemical Engineering)
- Curricular Proposals
College of Agricultural Sciences and Natural Resources
Chancellor's Honors Program

The meeting was adjourned at 3:50 p.m.

Curriculum Committee Meeting Dates (2007-2008)

September 4 – 3:30 pm – Room 220, University Center

October 16 – 3:30 pm – 4th Floor, Andy Holt Tower

January 15 – 2:00 pm – 8th Floor, Andy Holt Tower

April 8 – 3:30 pm – 4th Floor, Andy Holt Tower

2007-2008 Curricular Proposals Calendar

<http://web.utk.edu/~ugcouncil/calendar.shtml>

INFORMATIONAL ITEM – DEPARTMENTAL NAME CHANGE



THE UNIVERSITY of TENNESSEE

Provost and Vice Chancellor
for Academic Affairs

527 Andy Holt Tower
Knoxville, TN 37996-0152
Phone: (865) 974-2445
Fax: (865) 974-4811



August 16, 2007

To Whom It May Concern:

Last April I approved the request to change the name of the Department of Chemical Engineering to the Department of Chemical and Biomolecular Engineering.

This change does not require THEC approval and should go into effect immediately.

Yours truly,

Robert C. Holub
Provost and Vice Chancellor for Academic Affairs

AUG 21 2007

COLLEGE OF AGRICULTURAL SCIENCES AND NATURAL RESOURCES

I. COURSE CHANGES

DEPARTMENT OF ANIMAL SCIENCE

(113) Animal Science

REVISE CONTACT HOUR DISTRIBUTION

160 Introduction to Animal Science (3)

Contact Hour Distribution: 2 hours and 1 lab.

Formerly: Contact Hour Distribution: 3 labs

Effective: Spring 2008

CHANCELLOR'S HONORS PROGRAM

★ *Courses with a General Education designation*

I. COURSE CHANGES

(983) University Honors

REQUEST APPROVAL FOR VARIABLE TITLE

100 Chancellor's Honors First-Year Seminar (1)

Effective: Spring 2008

DROP

★ **157 Arts and Humanities Honors Seminar (3) (AH)**

★ **167 Social Science Honors Seminar (3) (SS)**

★ **177 Cultures and Civilizations Honors Seminar (3) (CC)**

★ **187 Quantitative Reasoning Honors Seminar (3) (QR)**

Effective: Fall 2008

II. PROGRAM CHANGES

REVISE CHANCELLOR'S HONORS PROGRAM DESCRIPTION

On page 179 (left column) of the 2007-2008 *Undergraduate Catalog*, replace the current description of the Chancellor's Honors Program with the following:

The Chancellor's Honors Program is the University of Tennessee's principal honors program, serving 5% of students and representing the majors in all nine of the university's undergraduate colleges. The Chancellor's Honors Program is built on four cornerstones: coursework, community, research, and participation in the Ready for the World Initiative. Featuring limited enrollments and dynamic faculty, enhanced and enriched honors coursework is offered by the Chancellor's Honors Program, as well as by departments across the university. Based in Morrill Hall, the honors living/learning community welcomes first-year, as well as returning, Chancellor's Honors students, as does the Honors Council, the Chancellor's Honors Program student government. Chancellor's Honors students may also benefit from exclusive grants in support of required Senior Projects and required international or intercultural learning. In recognition of their exceptional academic achievement, Chancellor's Honors students receive special graduation recognitions.

The Chancellor's Honors Program anchors the University of Tennessee's uniquely decentralized system of honors programs and opportunities. Chancellor's Honors students are encouraged to participate in one or more of the University of Tennessee's many specialized college or departmental honors programs.

REVISE CHANCELLOR'S HONORS PROGRAM ELIGIBILITY

On page 179 (left column) of the 2007-2008 *Undergraduate Catalog*, replace the first paragraph only (the second paragraph will remain as is) with the following:

The Chancellor's Honors Program is available to entering freshmen and to qualified transfer and sophomore students. High school seniors with superior academic credentials are encouraged to apply. While there is no required minimum high school GPA or minimum ACT/SAT score, recent entering classes have had an average high school GPA of 4.0 and an average composite ACT of 31.

REVISE CHANCELLOR'S HONORS PROGRAM REQUIREMENTS

On page 179 (right column) of the 2007-2008 *Undergraduate Catalog*, add, in a new paragraph after the current requirements, the following requirement for international/intercultural learning.

All Chancellor's Honors students are required to undertake approved international/intercultural learning to fulfill the Chancellor's Honors Program graduation requirements. The international/intercultural graduation requirement may be fulfilled through participation in an approved study-abroad program, an approved international/intercultural internship, or via the completion of an undergraduate major or minor in a foreign language.

Effective: Fall 2008