

MPO LOGO HERE

Last updated: Apr 20, 2009

Mail or Fax to: MPO Name
MPO Address
City, State Zip
Phone:
Fax:

APPENDIX B
MPO Name

TRAVEL MODEL SPECIAL RUN REQUEST FORM

Firm/Organization:

Requested by:

Street:

City/State/Zip:

Phone/Fax:

E-Mail:

Request is for work on behalf of: Public Agency Private Agency

**If request is for work on behalf of
a Public Agency, please list your
contact person:**

Special Model Run Information: Are you requesting a change be made to the model network?

Yes No

Are you requesting a change be made to the model demographics?

Yes No

Describe Area Needed (must have north/south and east/west termini):

Describe the requested change, and how it will be used for your project:

I understand and agree to the following terms related to the use of the requested travel model data:

Requestors of Special Model Runs will be charged a two-hour minimum at the established loaded rate for the staff person performing the work. (or- may/will be assessed a fee per section 3.4 of the Tennessee Travel Demand Data and Model Release Policy).

Travel model files prepared by/for the <MPO>, including the associated input and prescribed output files, were developed for use by <MPO> exclusively. <MPO> assumes no responsibility for the usage of the files, their state, or suitability for use, outside the agency MPO. The files are provided "as is" and in no event shall the <MPO> or its member agencies be held liable for any damages arising from their use. The accuracy, validity, or reliability of the files is not guaranteed in any way. The < MPO> and its member agencies disclaim all warranties, express or implied, including but not limited to liability for quality and fitness for a particular purpose arising out of the use of or inability to use the files. <MPO> welcomes verifiable modifications necessary to enhance the integrity of the files.

The requested data is released by <MPO> with the condition that it shall only be used for the specific project and purposes as stated in this form. REQUESTOR understands that <MPO> reserves the right to refuse any special model run request, as per Section 3.2 in the Tennessee Travel Demand Data and Model Release Policy. REQUESTOR has read and agrees to all conditions outlined in the Tennessee Travel Demand Data and Model Release Policy.

Signed: _____ **Date:** _____