

To the Graduate Council:

I am submitting herewith a [dissertation or thesis] written by [your name as registered] entitled “[correct final title].” I have examined the final electronic copy of this [dissertation or thesis] for form and content and recommend that it be accepted in partial fulfillment of the requirements for the degree of [Doctor of Philosophy, Master of Science, etc.], with a major in [your major].

[name], Major Professor

We have read this [dissertation or thesis] and recommend its acceptance:

[committee member]

[committee member]

[committee member]

Accepted for the Council:

Carolyn R. Hodges
Vice Provost and Dean of the Graduate School

PLEASE READ: *Updated information!!*
SAMPLE APPROVAL SHEET

- Prepare at least 3 copies of the approval sheet on any plain white paper.
- Prepare the approval sheet before your defense. Also, make sure the Thesis/Dissertation Consultant reviews the approval sheet BEFORE your defense.
 - Make sure your major is listed correctly (NOT concentration) and that your name is identical to the name you are registered under.
 - Use the same margins, font and font size that you use in your thesis.
 - Place names beneath the signature lines, one each for your major professor, committee members and the Dean of the Graduate School. ONLY these people names should appear; committee members should match your official committee appointment form
- Proofread the approval sheet carefully and correct all typos. Follow this format and layout.
- Bring all copies to your defense. Obtain ORIGINAL signatures of your major professor and committee members on all copies, either at or after your defense.
- Bring all signed approval sheets to the Thesis/Dissertation Consultant when you submit the final copy of your thesis. The Consultant will keep 1 copy, stamp the Dean's signature on the remaining copies, and return the extras to you for your personal copies.