



Student Affairs Security Certification Form

I, _____, _____, have reviewed the Key Shop list of individuals who currently have keys assigned to them for the areas I oversee and I certify that all the individuals on this list have the keys based on a legitimate need inherent to their job function.

Signature

I, _____, _____, have reviewed the Central Alarm list of individuals who currently have access via security codes for the areas I oversee and certify that all the individuals on this list have code access based on a legitimate need inherent to their job function.

Signature