

**Research Council Minutes**  
**November 22, 2004**  
**Eighth Floor Board Room**  
**Andy Holt Tower**  
**3:30 – 5:00 P.M.**

**Attendees:** Gayle Baker, Micah Beck, Bill Blass, Billie Collier, Wayne Davis, William Hamel, Frank Harris, Wes Hines, Tom Ladd, Julie Little, Lillian Mashburn, Stefan Richter, Carol Tenopir, and Clif Woods

**Introduction** – Bill Blass, Chair, welcomed everyone to the meeting. Blass then turned over the first item of discussion to Cliff Woods. Woods discussed entrepreneurship.

The meeting was turned over to Billie Collier. Collier informed the members that Safety Office Byron Mitchell will be leaving the University of Tennessee for another position. There was discussion regarding the yellow sheet regarding allocation. Wayne Davis brought up this subject. Percent allocation of the project should match the dollar amount.

Blass introduced Wes Hines who is now the Chair of the EPPE Committee. Hines reported on EPPE requests. He stated that EPPE receives approximately 30K per year. Since April 2004, twenty-four faculty members have received awards totaling \$15,000. There has been a change in the EPPE guidelines. If funds are requested of over \$500, the department and college should be asked first before requesting help from EPPE. An e-mail should be sent to the department head requesting these funds. Then, the e-mail should be attached to the person's EPPE request. This will guarantee that the applicant actually went to the department head and college first for assistance. This also keeps the colleges and department heads informed on what the faculty is doing.

Lillian Mashburn led discussion in federal activities.

The meeting was turned over to Fred Tompkins, representative for the UT Research Foundation. He stated that the Research Foundation is set up to interface with organizations outside the University. He further stated that the Research Foundation is in the business of harvesting, managing and marketing the intellectual property of the University of Tennessee. In all the University of Tennessee campuses, there has been on the average of the last several years approximately 60 invention disclosures. The reality is that we should be disclosing twice the amount if we compare ourselves to other research institutions. Tompkins also stated that the Research Foundation contributes to the well-being of the State of Tennessee through economic development.

Billie Collier and Jim Lloyd discussed submitting proposals through grants.gov/Coeus. In 2004 the Coeus implementation plan was approved and funded. Two committees were set up: A Steering Committee and an electronic Proposal Sub-Committee. Lloyd stated that if a budget has to be put in Fast Lane, then a budget does not need to be put in Coeus. Between Oct 04 and Jan 05 grants.gov is doing "Proof of Concept" tests.

Last week the first proposal was submitted through grants.gov. It is expected to have Coeus proposal development in Spring 2005.

There was no old business.

There was no new business.

There will not be a meeting in December. The next Research Council meeting will be January 31, 2005.

Meeting adjourned.