

## MINUTES

Faculty Affairs Committee Meeting

Monday May 1, 2006, 2-3:15pm

University Center, room 217

Members Present: Beauvais Lyons (Chair), Basil Antar, Muammer Cetingok, George Dodds, Les Essif, John Wodarski, Jennifer Beals, Joanne Deeken, , Bart Rohrbach,

Members Absent: Ed Jepson

1. Approval of the Minutes of March 6, 2006. Approved with revision to change the 5<sup>th</sup> sentence in section 2 to: “Les expressed concern that faculty in his department would prefer a paper version.”

2. Update on Implementation of the Department Head Evaluations. Beauvais reported that the department head evaluation form is posted as a resource on the senate web site as both a pdf and as an interactive pdf. The form has also been posted to the senate blackboard site and will be presented to the Council of Deans May 11<sup>th</sup>.

3. Discussion of Faculty Handbook 3.1:

[http://chancellor.tennessee.edu/facultyhandbook/3\\_1.shtml](http://chancellor.tennessee.edu/facultyhandbook/3_1.shtml)

George discussed some concern regarding this section of the handbook in relation to how the vote of the faculty is conducted. Beauvais noted that the handbook is flexible, to allow faculty in colleges such as Social Work who reside in different cities to vote on candidates. Maumer discussed the process in his college, which is guided by the voted of the faculty. Joanne and Jennifer discussed the process in Libraries, for which a vote is conducted by paper ballot without a meeting. Les stated that in MFLL that the process is guided mostly by the faculty in the sub-discipline. Bart described the process in his unit. Beauvais advocated for having a meeting as part of the voting process. George indicated that in his college they are currently reviewing the bylaws. Basil stated that at UTSI no vote of the faculty is conducted. All of the processes described were in compliance with the handbook, which allow for some flexibility. Beauvais indicated that this was in violation of the handbook. All of the processes described by other members of the committee were in compliance with the handbook, which allow for some flexibility in how the vote of the faculty is taken.

4. Best Practices in Research, Scholarship and Creative Activity – Review and Discussion. There was some discussion of several proposed changes to the document. The document will be looked at again in the fall.

5. Best Practices in Faculty Service – Review and Discussion. Tabled until the fall.

6. Best Practices in Faculty-to-Faculty Mentoring – Review and Discussion. Les said he would email a couple suggestions regarding the document to Beauvais. There is some concern that mentors have too large a burden for the success of mentees. Tabled until the fall.

7. Discussion of Future Leadership of the Committee. Beauvais will chair the committee next year, and hopes that George will be able to serve as chair beginning in the fall of 2007.

8. Adjournment at 3:15pm.