

**SENATE MEETING
MONDAY, FEBRUARY 23, 2009
3:30 P.M. UNIVERSITY CENTER
SHILOH ROOM**

Agenda

John Nolt, President
Suzanne Kurth, Secretary to the Senate

Becky Jacobs and Carl Pierce, Co-Parliamentarians
Toby Boulet, President-Elect

ANNOUNCEMENTS

Establishment of Quorum (S. Kurth)
Senate President's Report (J. Nolt)
Chancellor's Report (J. Cheek)
Provost's Report (S. Martin)

MINUTES

Faculty Senate Meeting, January 26, 2009 (for approval)
Faculty Senate Executive Committee Meeting, February 9, 2009 (information item)

MINUTES POSTED ELECTRONICALLY

Minutes from the Graduate Council of January 29, 2009, were distributed to Senators electronically prior to the meeting and available at (<http://gradschool.utk.edu/GraduateCouncil/Minutes/20090129GCMinutes.pdf>)
Minutes from the Undergraduate Council of January 27, 2009, were distributed to Senators electronically prior to the meeting and available at (http://web.utk.edu/~ugcouncil/docs/minutes/UGCMinutes1_27_09.pdf)
Implementation of these minutes takes place after approval of the Faculty Senate.

PREVIOUS BUSINESS

Task Force on Faculty Senate Effectiveness: Proposed Bylaws Changes (C. White)

REPORTS OF STANDING COMMITTEES

Library Committee: UT Digital Repository (L. Phillips)
Teaching Council: Tennessee Teaching and Learning Center (D. Schumann)

NEW BUSINESS AND ANNOUNCEMENTS

Faculty Senate Elections (T. Boulet)
Definition of "program" (J. Nolt)

ADJOURNMENT

ATTACHMENTS:

Faculty Senate Meeting Minutes, January 26, 2009 (for approval)
Faculty Senate Executive Committee Meeting Minutes, February 9, 2009 (information item; will follow in later email)
UT's Digital Repository: Sustainable Services in an Evolving Scholarly Publishing Culture
Proposed Resolution on the Procedure for Review of Administrative Proposals to Terminate Programs
Proposed Faculty Senate Bylaws Changes Draft
Rationale for Proposed Committee Changes
Committee Changes Chart

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PRESIDENT'S OFFICE:

John Nolt
Department of Philosophy
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The University of Tennessee Faculty Senate
MINUTES
January 26, 2009

Absent: Roberto Benson, Thomas Boehm, Bill Bradshaw, Cathy Cochran, Daniela Corbetta, Steven Dandaneau, Jim Drake, Becky Fields, Glenn Graber, Jerome Grant*, Lee Han, Russel Hirst, Nathalie Hristov, Yuri Kamychkov, Jeff Kovac, Ramon Leon, Murray Marks, Mike McKinney, John McRae, Lynne Parker, Gina Pighetti*, W. Tim Rogers, Rupy Sawhney, Neal Shover, Montgomery Smith, Marlys Staudt, Patricia Tithof, Michelle Violanti, Michael Wirth, Tim Young

*Alternate Senators: Richard Heitmann for Gina Pighetti, Mark Windham for Jerome Grant

J. Nolt called the meeting to order at 3:32 p.m.

ANNOUNCEMENTS

Establishment of a Quorum (S. Kurth)

S. Kurth reported a quorum was present.

Senate President's Report (J. Nolt)

Budget. J. Nolt reported the news about the budget continued to be grim. While the size of the reductions for academic units remained unknown, a reasonable guess would be 8%. With an 8% reduction, there would probably be a loss of over 300 positions (filled and unfilled) at UTK. Some contingencies bearing on the level of cuts are: the nature of the federal stimulus package, whether the state rainy day fund is tapped, what efficiency measures are demanded by the Board of Trustees (BOT), and how large a tuition increase is approved. Nolt stated the budget prospects are so grim that he found it impossible to say anything positive about it. He said that the situation has received media coverage and that faculty voices need to continue to be heard. In his view the best strategy requires putting students first and arguing for keeping teachers in the classroom. UT is visible to the largest number of people through its students, as probably everyone in the state at least knows someone who knows somebody at UT. The best path to preserving the research and service missions is by keeping teachers teaching. Nolt said that in his public comments he had been bringing up things that could be done or done more fully: releasing the rainy day fund, having flexibility in setting tuition, having the legislature reallocate money set aside for Governor's chairs (\$17 million) and Cherokee Farm development (\$32 million), and pursuing energy conservation (e.g., through performance contracting). Nolt elaborated that energy conservation was proceeding but slowly, as savings to date were about 2%. Nolt proposed performance contracting to the BOT's Efficiency and Effectiveness Committee. Nolt expressed appreciation for the comments he had received and expressed his openness to suggestions.

Program Review, Reduction and Reallocation Task Force. The purpose of this task force is to prevent the lack of faculty input that occurred last year with the Audiology and Speech Pathology Program. [The proposals currently under consideration do not involve program elimination.] It is a committee creating *procedures* for obtaining faculty input. It has drafted a procedure for budget-based program closures that takes administrative recommendations directly to the Graduate and Undergraduate Councils and then to the Senate. The proposed procedures are on the agendas of both Councils and should be on the agenda of the February Senate meeting. Criteria for program closure or elimination remain in the draft stage. Nolt said since the group was formed he has concluded that its scope was too narrow and there remains a considerable amount of additional work to be conducted. The previous week Philosophy, his department, and Religious Studies were presented with a merger proposal that apparently had been developed administratively at least as early as last fall entirely without department heads' and faculty members' input or knowledge.

Faculty Senate Efficiency. C. White is scheduled to report on increasing the efficiency of the Faculty Senate at the February meeting.

Research Council Policy Statements. The Research Council chaired by J. Hall produced two important policy statements, one on research data and one on tangible research property. The Executive Committee concluded that public comment on the statements should be solicited. Nolt sent out a message soliciting comment. The statements will be brought to the February Senate meeting. They are posted on the Senate website. Comments can be sent to jhall7@utk.edu.

Faculty Senate Legislative Task Force. Nolt said there is a need to do more in these times. In the past faculty members were discouraged from taking part in lobbying. He met with H. Dye and A. Haynes and they are encouraging faculty involvement. He also had conversations with J. Shefner about taking a more active role. Nolt proposed and the Executive Committee approved creation of an ad hoc Faculty Senate Legislative Task Force with the following members: J. Shefner (Chair), L. Gross, B. Lyons, H. McSween, M. Murray, and C. White. The Task Force will work closely with H. Dye and the system and on occasion travel to Nashville.

TUFS. State Organization of Faculty Senates. The organization of faculty senates at four-year institutions will meet April 3-5. Nolt anticipates some legislative efforts will be launched as an outgrowth of that meeting.

UT Faculty Council Report. T. Boulet met with the UT Faculty Council and President Petersen in Nashville. Boulet, B. Lyons, and Nolt met with the BOT's Efficiency and Effectiveness for the Future Task Force by teleconference. Lyons and Nolt attended the BOT's Executive and Compensation Task Force Meeting. Nolt reported that his impression was that the Trustees and system administration were more engaged with faculty than at any time in the past and that everyone was worried. The degree of faculty influence remains to be seen.

Family Medical Leave Policy. The Office of the Vice Provost for Faculty Affairs has developed a revised Family and Medical Leave Policy for Faculty. The application process has been clarified. It stipulates that tenured faculty will be eligible for leave (one semester off with pay) and a one-year extension to the promotion and tenure clock for maternity, adoption, or foster care. The revisions codify what the campus has tried to practice for the past few years. The revised policy is posted on the web [<http://provost.utk.edu/policies/familycare.shtml>].

Questions/Comments. P. Crilly commented that there were not a lot of rewards for teaching on campus and that it seemed ludicrous to emphasize teaching. R. Leon commented that good teaching and research were interrelated. Crilly responded that it felt intellectually dishonest to make the argument. J. Shefner commented that given no raises were likely in the foreseeable future that it was not an issue. He encouraged participation in the UCW rally scheduled for January 28 outside of the Law School. Shefner noted that the Union had already talked to Sen. Corker and Rep. Duncan's people, as well as local legislators and the press. T. Wang commented that for the leave policy to really work men needed to be encouraged to take advantage of the leave. At other institutions women have been afraid to take it for fear they would be perceived as weak.

Chancellor's Report (J. Simek)

J. Simek noting that it was his last meeting as Chancellor said it had been a privilege to serve, but he was also looking forward to returning to the faculty. He said the times were difficult but the

situation was not all bleak, for he perceived that by taking a long-term view there was much to be positive about.

Budget Cuts. He indicated the target for reductions kept changing but currently plans were for a 13.9% base budget reduction for the next fiscal year. Combined with the previous base budget reduction, there would be an overall 20% base budget cut. He said if the institution comes out of this situation, it would be in good shape. He argued instruction should be emphasized for UT to continue to be the strong comprehensive institution it wants to be. All academic units were asked to make 8% base budget reductions. Facilities Services and other units will experience cuts of up to 17%. Simek said a tuition increase was needed. A 7% tuition increase would cover fixed cost increases. A higher increase could address other issues, but the focus would be on the academic enterprise.

Reduction in Force. Simek said there would be a reduction in force. On campus 220-230 positions were at risk, although less than 100 of them were occupied. The campus will do its best to retain employees. Decisions would be made as soon as possible. Programs would be in place for affected employees. Contact had been made with organizations such as Oak Ridge that are engaged in activities requiring skilled craftspeople. He indicated that while there were not plans to eliminate programs, program consolidations and shrinkage were likely.

Positive Assessment. Simek said when he asked units to develop plans to reduce their budgets by substantial amounts he received cooperation. He found a shared vision of what the University is and perceived that that common understanding would be the University's salvation. He emphasized the need to convince the state of the University's value.

Comments. Nolt said that where his figures differed from Simek's on the projected size of the reduction in force, his figure of 326 represented positions while Simek's figure of 230 represented fulltime equivalents.

Nolt recognized J. Heminway who introduced a resolution to recognize Chancellor Jan Simek. The resolution was approved by acclamation.

***THE UNIVERSITY OF TENNESSEE, KNOXVILLE,
FACULTY SENATE***

WHEREAS just over one year ago, our colleague and friend Jan F. Simek agreed to serve as Interim Chancellor for The University of Tennessee, Knoxville, under emergent and difficult circumstances; and

WHEREAS Interim Chancellor Simek has served the campus and the University with energy, passion, and distinction since January 2008; and

WHEREAS Interim Chancellor Simek has upheld the principles of shared governance, working cooperatively with the Faculty Senate in

difficult times to minimize losses of faculty and programs and to promote the practice of sustainability; and

WHEREAS a new Chancellor for the campus is scheduled to take office on February 1, 2009, allowing the Interim Chancellor to return to full-time teaching as a Professor of Anthropology and to his beloved research on the ancient human use of caves for habitation, exploration, and religion;

NOW, THEREFORE, IT IS RESOLVED that the Faculty Senate of The University of Tennessee, Knoxville expresses its sincere appreciation to

Dr. Jan F. Simek

for his exemplary leadership of and service to our campus and to The University of Tennessee as Interim Chancellor of The University of Tennessee, Knoxville, from January 2008 through January 2009; and

BE IT FURTHER RESOLVED that a copy of this Resolution be presented to Jan F. Simek, and that the Resolution become part of the minutes of the Senate meeting held on January 26, 2009.

Suzanne Kurth
Secretary

John Nolt
President

Simek was given the resolution.

Heminway introduced a resolution to recognize Vice Chancellor Denise Barlow. The resolution was approved by acclamation.

***THE UNIVERSITY OF TENNESSEE, KNOXVILLE
FACULTY SENATE***

WHEREAS Denise Barlow has worked diligently and faithfully for The University of Tennessee, Knoxville, since 1978, serving the campus

as a clerk in the Bursar's office, the Bursar, the Director of Finance, and the Vice Chancellor of Finance and Administration; and

***WHEREAS** over the years, Vice Chancellor Barlow has been a voice of calm confidence, a source of detailed knowledge about campus and University financial matters, and an administrator who has shown that she values the faculty's role in campus governance through her responsiveness to Faculty Senate questions and her open willingness to share information with (among others) the Executive Committee and Budget and Planning Committee of this Faculty Senate; and*

***WHEREAS** The University of Tennessee, Knoxville, has come to rely upon and highly value Vice Chancellor Barlow's dedication, her ability to provide comments based on evidence rather than opinion, and her insight as to how to effectively manage our complex institution;*

***NOW, THEREFORE, IT IS RESOLVED** that the Faculty Senate of The University of Tennessee, Knoxville, expresses its sincere appreciation to*

Denise Barlow

for her many and varied extraordinary positive contributions to The University of Tennessee, Knoxville, over a 30-year period; and

***BE IT FURTHER RESOLVED** that a copy of this Resolution be presented to Denise Barlow, and that the Resolution become part of the minutes of the Senate meeting held on January 26, 2009.*

Suzanne Kurth
Secretary

John Nolt
President

Barlow was given the resolution.

Provost's Report (S. Martin)

S. Martin thanked Chancellor Simek and Vice Chancellor Barlow for their leadership. She commented that everyone could work together following the path set by former Chancellor Crabtree. She said the Provost's Office is working to see what a smaller faculty means in terms of the future.

Work is proceeding with a scalpel rather than a chainsaw. S. Gardial is working on faculty job satisfaction issues, including Family Medical Leave, a gender-neutral policy. Focus groups and lunches with new faculty were continuing in an effort to see how to make UT a better place for them.

Students. She noted that the profile of student applicants was very good. She pointed out an article in the daily newspaper showing the fruits of a new student fee supporting international travel. And, she reported on the high quality of Honors Program recruits.

Finally, she noted that she and Nolt would be sponsoring a series of monthly brown bags to improve communication

Report of Vice President for Agriculture (J. DiPietro)

Nolt introduced J. DiPietro noting that while the Faculty Senate represents UTIA and the Space Institute, as well as UTK, he believed it might be the first time the Senate was addressed by the Vice President for Agriculture. A number of Senators from the West Campus had pointed out that traditionally the chief executive officer of the campus has reported to the Senate, but the chief executive officer of Agriculture had not been heard from.

DiPietro said he appreciated the opportunity to speak. When he came to the University, he heard that the Joe Johnson Bridge was a bad thing, but he thought it was a good thing. UTIA is a statewide operation with extension offices in every country engaged in outreach activities. The faculty consists of scholars in a range of fields. Many collaborative activities are in place between the two campuses, for example, the new Master's degree program in Landscape Architecture, a Master's in Public Health in collaboration with Veterinary Medicine, a program with Business, and one with Social Work. UTIA is facing a budget reduction of about 13%. Focus is on retention of faculty positions. The RIF would be about 100 positions of which 55 are vacant. An "incentivized" separation plan is being pursued that might include as many as 25 positions. He applauded the "Switch Your Thinking" campaign. Fundraising will become more and more important. For example the Veterinary College needs funds for remodeling and an addition to its teaching hospital for large animals. He noted various UTIA accomplishments, including faculty awards.

Comments. J. Malia asked about incentives for retirement noting that at the last Faculty Senate meeting Senators had asked about such incentives and were told they were not forecast. DiPietro explained a model was being explored for extension agents whose funding sources provided other possible options.

MINUTES

Faculty Senate Meeting

The minutes of the November 17, 2008, Faculty Senate meeting were moved and seconded. Minutes approved.

Faculty Senate Executive Committee Meeting

The minutes of the January 12, 2009, meeting of the Executive Committee were available on the web as an information item.

REPORTS OF STANDING COMMITTEES

Teaching Council Report on SAIS (I. Lane)

I. Lane introduced Elizabeth Pemberton who distributed a handout on SAIS. Pemberton reported that the most common questions tend to be about what forms are available and online evaluations. The campus system is based on the University of Washington system. The system has not changed

for a number of years, as theirs has not. There are 11 forms. Online SAIS provides instructors with feedback much more quickly. As response rates are a concern, instructors who received online response rates of 80% or better were asked about what they did. Their answers are on the web. An effort is under way to eliminate paper reports to the faculty. The goal is to have a site from which faculty can download reports from various years. J. Lounsbury asked whether that information was already available on TN101 Online. Pemberton said that it was the last thing updated and it was under the auspices of SGA. She said response rates were lower for online evaluation. Large classes obtain lower online response rates and have brought the overall online response rate down. Those with questions can contact her at epembert@utk.edu.

NEW BUSINESS AND ANNOUNCEMENTS

Faculty Involvement with the Legislature (H. Dye)

Nolt introduced Hank Dye, Vice President for Public and Government Relations, who works in Nashville with Anthony Haynes. Dye said the dynamics are going to change with a new Speaker and a Republican legislature working with a Democratic Governor. Both Education Committees will have new chairs. He noted the importance of the constitutional officers. The budget will drive everything. More will be known after Governor Bredesen's February 9 State of the State address. Economic stimulus funds will require projects that are "shovel ready." Probably there will be block grants from the federal government. He encouraged faculty to look for possible damaging outcomes and to articulate their issues for legislators. Faculty members can aid UT's representatives by helping them develop their message and inform them about relationships they have with legislators. If faculty members write letters, they should be personal letters to individuals they know who are in the legislature. He noted that sometimes faculty members are free to say things that UT lobbyists cannot.

B. Lyons asked how many members of the Tennessee Legislature have an Associate or a Bachelor's degree. Dye replied that a number of them did not. J. Koontz noted that the discussion had focused on not hurting students, but he wondered whether there would be an identifiable impact if teaching loads were increased. Increased teaching loads would affect research activities and morale. R. Leon suggested that the faculty should always use language that indicates it is really trying. In answer to a question about how legislators perceive the faculty, Dye said they tend to see the faculty as in an ivory tower. In his view, the faculty is best suited to articulate its message. The plan is to give legislators models with different levels of tuition increase showing the impact of each. One model will be with a zero tuition increase. The goal is to show cuts have been made, but that further budget cuts will make inroads to the core.

Faculty Reductions Resolution (D. Bruce)

The resolution from the Budget and Planning Committee was previously distributed to Senators. The resolution was approved.

Resolution of the UTK Faculty Senate Budget and Planning Committee

Whereas the University of Tennessee, Knoxville, is faced with the prospect of severe budget reductions for the 2009-10 fiscal year, and

Whereas at least partly as a result of our current inability to replace faculty who have left the university, many students are already having difficulties obtaining the classes they need, and

Whereas a 5% budget cut proposal from the Provost's office currently under consideration would reduce the money available for faculty salaries at UTK by \$4.4 million, about 40% of which would be obtained by not filling tenured faculty lines and about 60% of which would be obtained by layoffs of non-tenure-track faculty, and

Whereas more recent discussions suggest that the actual budget reduction will be larger than 5%, with proportionately larger reductions in faculty workforce, and

Whereas such a reduction in faculty workforce would further reduce the availability of classes for students, and

Whereas tuition increases and the uncapping of tuition are currently under discussion as means of addressing part of this shortfall, and

Whereas the Board of Trustees has in establishing the UTK Faculty Senate stipulated that the Senate may:

consider, advise, and recommend to the chief academic officer, or, if appropriate, through the chief academic officer to the President, policies and procedures in other matters which concern the general welfare of the faculty of The University of Tennessee, Knoxville, such as ... priorities for the University budget

and further that it may

... consider, advise, and recommend on proposed policies regarding student life, rights, and responsibilities.

And whereas budgetary proposals affecting availability of classes are matters regarding student life and rights,

Therefore, the UTK Faculty Senate recommends to the Provost and Chancellor of UTK and to the President of the UT system that:

1. The first priority for the use of any increased revenue from the uncapping of tuition or tuition increases in Fiscal Year 2009-10 be to retain current faculty or to fill faculty vacancies, and that
2. Savings achieved by efficiencies or cuts in administrative functions be applied not to other administrative functions but to retain current faculty or to fill faculty vacancies

UTK Honorary Degrees Policy (V. Anfara)

V. Anfara explained the Board of Trustees has a policy on honorary degrees. The proposed policy is *procedural* specifying faculty involvement in the award process for UTK. The campus did not have procedures in place after the BOT adopted its honorary degree policy. The policy was approved by electronic vote of the Graduate Council on December 16, 2008. S. Thomas asked whether #2 was omitted or if the points should be renumbered. Anfara said they should be renumbered as one point was dropped. Motion passed.

2009-2010 Faculty Senate Calendar (T. Boulet)

The proposed calendar for the 2009-2010 meetings was approved.

Faculty Senate Elections (T. Boulet)

T. Boulet said the elections would begin in February.

Other

J. Malia said she reported at the last Senate meeting a candidate would be offered the Ombuds position. The person declined the offer. She learned a decision was made to put making another offer on hold for Chancellor Cheek. She asked what had happened as there was a plan to make an offer to another person if the first person declined. Simek said the first candidate wanted too much

money and the second candidate's salary expectations were too high. The administration pulled back given the budget crisis.

Malia asked about the refrigerator policy. She thought a large refrigerator would be provided to units before individual refrigerators were removed. Nolt said departments could have refrigerators. Simek explained that there was never a promise to purchase refrigerators.

Meeting adjourned at 5:10 p.m.

Respectfully submitted,
Suzanne Kurth, Secretary

UT's Digital Repository: *Sustainable Services in an Evolving Scholarly Publishing Culture*

Faculty Senate
February 23, 2009

Contact:

Linda Phillips, Professor & Head, Scholarly Communication
University of Tennessee Libraries
lphillips@utk.edu

Digital Repository Definitions

Clifford Lynch. *Institutional Repositories: Essential Infrastructure for Scholarship in the Digital Age*. ARL Bimonthly Report 226, February 2003.
<http://www.arl.org/resources/pubs/br/br226/br226ir.shtml>

A university-based institutional repository is a set of services that a university offers to the members of its community for the management and dissemination of digital materials created by the institution and its community members. It is most essentially an organizational commitment to the stewardship of these digital materials, including long-term preservation where appropriate, as well as organization and access or distribution.

Raym Crow. *The Case for Institutional Repositories: A SPARC Position Paper*. ARL Bimonthly Report 223, August 2002. http://www.arl.org/sparc/bm~doc/ir_final_release_102.pdf

Institutional repositories—digital collections that capture and preserve the intellectual output of university communities—respond to two strategic issues facing academic institutions: 1) they provide a central component in reforming scholarly communication by stimulating innovation in a disaggregated publishing structure; and 2) they serve as tangible indicators of an institution's quality, thus increasing its visibility, prestige, and public value.

Repository Benefits to Faculty

- Safe archive where scholarship is preserved and migrated
- Content accessible to the world, increasing personal visibility and showcasing university specialties and achievement
- Use data provides tangible indicator of quality
- Enhances communication with prospective students
- Authors who hold copyright may also use the content in other ways
- Publishing platform stimulates new forms of scholarship
- Enables scholars to share their work widely

Chronicle of Higher Education References to University Repositories

- 2/6/2009 Charles Lowry. *Let's Spur Recovery by Investing in Information*.
...workers with skills they can use in the years ahead—skills for the information age. A large-scale effort to digitize library and related cultural-memory holdings would be an effective response to the mounting problems that challenge...
- 1/30/2009 Jeffrey Young. *Physicists Set Plan in Motion to Change Publishing System*.
...the repository and subscription model scheme,” said Ralf Schimmer, head of scientific-information provision at the Max Planck Digital Library, in Germany: “Open access is an inevitable, unstoppable, and irreversible development.”
- 11/21/2008 Jennifer Howard. *For Advice on Publishing in the Digital World, Scholars Turn to Campus Libraries*.
...pack without trampling on fair use and risking a fine or legal action? How does a researcher upload her work to her institution’s repository, and are there consequences if she opts out? Those are just some of the questions that professors...
- 4/4/2008 *How to Channel the Data Deluge in Academic Research*.
...A special supplement on information technology...

Publisher Copyright Policies & Self-Archiving

SHERPA/RoMEO

<http://www.sherpa.ac.uk/romeo/>

Searchable database of permissions normally given as part of each publisher’s copyright transfer agreement. Based at University of Nottingham, the SHERPA partnership of 33 members includes the British Library.

University of Tennessee Libraries Scholarly Communication Site

<http://www.lib.utk.edu/scholar/>

Contains background information on intellectual property, open access, digital repositories, university library publishing and much more. Links to UT Scholarly Communication Committee and to the UT Open Publishing Support Fund.

Repositories Featured in the Slides

- University of California eScholarship Repository <http://repositories.cdlib.org/escholarship/>
- ScholarlyCommons@Penn
<http://repository.upenn.edu/policies.html>
- Social Science Research Network
<http://www.ssrn.com/>
- Purdue University *Journal of Problem Solving*
<http://docs.lib.purdue.edu/jps/>

Proposed Resolution on the Procedure for Review of Administrative Proposals to Terminate Programs

Whereas the Undergraduate Council in its January 27 meeting and the Graduate Council in its January 29 meeting, have approved the Procedure for Review of Administrative Proposals to Terminate Programs proposed by the Task Force on Program Review, Reallocation and Reduction, and

Whereas the Faculty Senate has today in approving appropriate sections of the minutes of these councils also approved this Procedure, and

Whereas there is need to eliminate ambiguity as regards what counts as a program for the purposes of this Procedure,

Now be it resolved that the term 'program' as used in the statement of this Procedure be understood to mean "degree program, minor or concentration."

1 **PROPOSED FACULTY SENATE BYLAWS CHANGES**

2 **DRAFT: February 15, 2009**

3
4 ~~Proposed Text to be Deleted~~

5 Proposed New Text

6
7 **ARTICLE III. Committees.**

8
9 **Section 1. General Aspects of Committees.** Committee, ~~subcommittee~~, and council
10 memberships for a given academic year shall be approved by the Senate at the last Senate
11 meeting of the spring term of the preceding year. Whenever possible, Chairpersons of all
12 committees and councils shall be elected senators. Committee Chairpersons shall be
13 nominated by their committee members or by the Committee on Nominations and Ap-
14 pointments in compliance with Section 2.D. of these Bylaws and the Bylaw subsections
15 in Section 2 for each committee, ~~subcommittee~~, or council, unless another means of se-
16 lection is provided in Section 2.

17
18 Members shall be nominated in consultation with current committee Chairpersons and
19 through regard for preferences shared by each Senator for personal committee
20 membership. To further communication and collaboration throughout the University, the
21 Chairperson of each committee has the discretion to recommend members who may or
22 may not be elected Senators. Such members' service on committees is subject to the ap-
23 proval of the Committee on Nominations and Appointments. ~~The Committee on Nomina-~~
24 ~~tions and Appointments shall approve these members when they are recommended. Most~~
25 ~~committees shall also have ex-officio members who will not be voting members. Most~~
26 ~~committees shall use some form of staggered membership as designated in committee~~
27 ~~subsections. Senate Committees shall have at least 25 percent new members each year,~~
28 ~~with at least 30 percent of committee members continuing service from the prior year.~~
29 The President of the Senate is an ex-officio member of all standing committees.

30
31 Prior to or at the beginning of each academic year, the Chairperson of each committee
32 will meet with the Executive Council to share committee goals for the upcoming year,
33 review the bylaws concerning duties for that committee, if any, and discuss other infor-
34 mation relevant to that committee.

35
36 **Section 2.**

37 ~~**Committee on Nominations and Appointments.** Membership shall consist of the chairs~~
38 ~~of each college or division caucus. Membership shall be for a one-year term to begin in~~
39 ~~June of each academic year. The President-Elect of the Faculty Senate shall be~~
40 ~~the Chairperson of the Committee on Nominations and Appointments.~~

41
42 ~~It shall be the duty of the Committee on Nominations and Appointments to nominate~~
43 ~~faculty members, and in some cases Chairpersons to the Faculty Senate for all special~~
44 ~~and standing committees, subcommittees, and councils except the Undergraduate and~~
45 ~~Graduate Councils. The nominations shall be made in compliance with Article III,~~
46 ~~Sections 1 and 3. The Senate President shall retain responsibility for all nominations of~~

1 ~~faculty to administrative committees and other bodies. The Committee on Nominations~~
 2 ~~and Appointments shall render a report to the Senate at its regular May meeting of each~~
 3 ~~year and at other times as may be required.~~

4
 5 **Section 2. Standing and Special Committees.** The standing committees of the Faculty
 6 Senate are:

7
 8 **A. Executive ~~Committee~~ Council of the Faculty Senate.**

9
 10 ~~(4)~~ Membership shall consist of the Chairpersons of the standing committees of the
 11 Senate; the officers of the Senate, including the Immediate Past President; and up to two
 12 at-large faculty members. ~~and one administrator who is an elected Senator. The Executive~~
 13 Council will include the elected faculty representative to the University Faculty Council.
 14 Ex-officio non-voting members shall include the chief academic officer(s) and the chief
 15 officer in charge of business and finance. The Chairperson of the Executive Council shall
 16 be the President of the Senate.

17
 18 ~~The committee~~ Executive Council shall represent the Senate as needed in meetings with
 19 the administration and other groups, shall handle necessary business on an emergency
 20 and interim basis between Senate meetings (including matters that may arise after the last
 21 scheduled Senate meeting in the spring and before the first scheduled Senate meeting in
 22 the fall, during which time a quorum will be seven members of the Executive Council
 23 including the Senate President shall recommend and review assignments to other com-
 24 mittees, and shall establish ad hoc committees on behalf of itself or as directed by the
 25 Senate.

26
 27 ~~The committee~~ Executive Council shall concern itself with the formulation and review of
 28 the long-range and short-range educational policies of the University as represented by
 29 the monetary allocations made in the budget.

30
 31 ~~The committee~~ Executive Council shall not concern itself with individual salaries nor
 32 with college or departmental allocations, except as they may relate to the educational
 33 policies of the University.

34
 35 When campus or system administrative appointments are to be filled and where it is
 36 appropriate for faculty to be of assistance in the recruitment and screening of candidates,
 37 the Executive ~~committee~~ Council will assist in the selection of the faculty members to
 38 serve on screening committees and lend its counsel to the development of procedures for
 39 recruitment and screening of such candidates.

40
 41 ~~The committee~~ Executive Council shall annually review these Bylaws and make appro-
 42 priate recommendations to the Senate for amendments. It shall also review any revisions
 43 suggested by members or committees of the Senate. (This latter duty shall in no way pre-
 44 vent members or committees from bringing amendments directly to the Senate for con-
 45 sideration.) It is the responsibility of the President-Elect to make sure that revisions to the
 46 bylaws are accurately ~~communicated to the Information Officer.~~ updated on the Faculty

1 Senate website.

2
3 ~~(2) The Executive Council of the Executive Committee. Membership shall consist of the~~
4 ~~President, the President Elect, the immediate Past President, the Secretary, and at least~~
5 ~~four other members of the Executive Committee. The Chairperson of the Executive~~
6 ~~Council shall be the President of the Senate.~~

7
8 ~~The Executive Council shall prepare annually a Statement of Objectives for the Senate,~~
9 ~~based on consultations with the Standing Committees and with appropriate administration~~
10 ~~officers, and shall present the Statement of Objectives for review and approval by the Ex-~~
11 ~~ecutive Committee and the Senate at their first meetings in the Fall. Any activities of the~~
12 ~~Executive Council shall be reported to the Executive Committee and the Senate at the~~
13 ~~earliest scheduled opportunity.~~

14
15 **B. Appeals Committee.** Membership shall consist of at least 18 tenured faculty members
16 ~~appointed to staggered three-year terms~~ by the Faculty Senate Committee on Nomina-
17 ~~tions and Appointments with the advice and consent of the Faculty Senate.~~ At least one
18 member of the committee must have legal expertise. This committee shall have no ex-
19 officio members, and no member shall be an administrator at or above the level of
20 department head ~~or above~~. ~~The Chairperson shall be appointed by the Faculty Senate~~
21 ~~Committee on Nominations and Appointments.~~

22
23 ~~The function of the Faculty Senate Appeals Committee is to gather evidence and make~~
24 ~~recommendations to the chief academic officer of the University for the disposition of~~
25 ~~cases within its jurisdiction. The Faculty Senate Appeals Committee does not replace the~~
26 ~~role of faculty and administrators in making employment-related decisions. Instead, it is~~
27 ~~guided by the aim of maximizing the protection of the principles of academic freedom~~
28 ~~and due process. In all cases, faculty members are entitled to notice regarding grounds on~~
29 ~~which administrative action has been taken. All matters before the Faculty Senate Ap-~~
30 ~~peals Committee are kept in strict confidence, subject to state open records laws.~~

31
32 ~~The jurisdiction of the Faculty Senate Appeals Committee includes complaints regarding~~
33 ~~violations of due process and fairness in tenure or promotion decisions, annual~~
34 ~~performance reviews, and violations of provisions contained in the *Faculty Handbook*,~~
35 ~~the *Manual for Faculty Evaluation*, and in collegiate and departmental bylaws.~~

36
37 ~~C. Faculty and Staff Benefits Committee.~~ **Benefits and Professional Development**
38 **Committee.** Membership shall consist of ten faculty members, and the Chairperson of
39 the Benefits and Professional Development Committee shall invite appropriate campus
40 administrators to attend meetings as needed. ~~with three-year staggered terms. Ex-officio~~
41 ~~members shall include the University Treasurer, Director, Office of Retirement Services,~~
42 ~~and the Executive Director of Human Resources for the University (or their designees).~~
43 ~~The Chairperson shall be appointed by the Committee on Nominations and Appoint-~~
44 ~~ments and should have been an active member of the committee prior to serving as~~
45 ~~Chairperson.~~

46
47 This committee will examine, clarify, and make recommendations to the Faculty Senate on

1 issues and concern on retirement, leave, faculty welfare, insurance, and fringe benefits; coop-
 2 erate with committees addressing similar concerns on other higher education campuses in
 3 Tennessee; receive representation from and provide representation to any other Faculty Sen-
 4 ate or University task force or committee addressing issues directly related to faculty and
 5 staff benefits. Duties of the Benefits and Professional Development Committee shall in-
 6 clude (1) suggesting administrative actions that would permit and encourage professional
 7 development and monitoring and evaluating the resulting actions and programs; (2) initi-
 8 ating activities to facilitate the development of faculty members as professionals and
 9 monitoring and evaluating these activities and resulting programs; (3) developing a pol-
 10 icy of professional leave (sabbatical leave) and monitoring the resulting program; (4) en-
 11 hancing and expanding international teaching and research opportunities for faculty and
 12 strengthening opportunities for participation of scholars and artists from outside the U. S.;
 13 (5) examining, clarifying, and making recommendations to the Senate on issues and con-
 14 cern on retirement, leave, faculty welfare, insurance, and fringe benefits; cooperate with
 15 committees addressing similar concerns on other higher education campuses in Tennes-
 16 see; (6) receiving representation from and provide representation to any other Faculty
 17 Senate or University task force or committee addressing issues directly related to faculty
 18 and staff benefits. When appropriate, the Benefits and Professional Development Com-
 19 mittee will cooperate with other Faculty-Senate committees on base salary and other is-
 20 ssues that are related to faculty and staff benefits.

21
 22 **B. Athletics Committee.** ~~Membership shall consist of twelve faculty members appointed~~
 23 ~~to two year staggered terms. Ex officio members shall include the chief campus~~
 24 ~~administrative officer charged with academic affairs (or designee), the Director of~~
 25 ~~Athletics, the Director of Women's Athletics, the faculty chairperson of the UT Athletics~~
 26 ~~Board, the Director of Student Recreation, two student athletes appointed by the Athletics~~
 27 ~~Department, and two students elected by the Student Senate. The Committee will also~~
 28 ~~include the following non-voting ex-officio members: the Director of the Thornton Ad-~~
 29 ~~vising Center, the Associate Director of Women's Athletics Compliance, the~~
 30 ~~Associate Director of Men's Athletics Compliance. The Committee on Nominations and~~
 31 ~~Appointments shall appoint the Chairperson of the Athletics Committee for a one-year~~
 32 ~~term.~~

33
 34 ~~This committee shall concern itself with academic aspects of intercollegiate athletics as~~
 35 ~~well as the intramural athletics program. It may also concern itself with any other~~
 36 ~~athletics matters which the committee deems appropriate and which lie within the~~
 37 ~~purview of the Faculty Senate.~~

38
 39 **D. Budget and Planning Committee.** Membership shall consist of at least ten faculty
 40 members appointed to two-year staggered terms. Ex-officio members shall include the
 41 chief financial officer for the campus. ~~The committee shall elect the Chairperson for a~~
 42 ~~one-year term at the last meeting of the Spring semester.~~

43
 44 The duties of the Budget and Planning Committee are: (1) to provide for campus-wide
 45 faculty input into the University budgeting process; (2) work with the UT System Rela-
 46 tions Committee to monitor the UT system budget including the Athletics Department;
 47 (3) to encourage the use of faculty expertise in budget matters; (4) to inform the faculty,

1 through the Senate, concerning budget matters. Both long-range and short-term aspects of
 2 its role will receive the committee's attention, including budget priorities, THEC formu-
 3 las, and planning for projects of the University or other entities that may eventually result
 4 in changes to campus facilities.

5
 6 The primary concerns of the Budget and Planning Committee ~~will be~~ are policy and
 7 communication. The Budget and Planning Committee is not expected to become involved
 8 ~~in detail with, nor engaged in,~~ comprehensive investigations necessary as a basis for
 9 budget decisions.

10
 11 **E. Committee on Nominations and Appointments.** Membership shall consist of the
 12 chairs of each college or division caucus and the Senate President-Elect. Membership
 13 shall be for a one-year term to begin in June of each academic year. The Senate Presi-
 14 dent-Elect of the Faculty Senate shall be the Chairperson of the Committee on Nomina-
 15 tions and Appointments.

16
 17 It shall be the duty of the Committee on Nominations and Appointments to nominate
 18 faculty members and ~~in some cases~~ Chairpersons of all standing and special committees,
 19 ~~subcommittees,~~ and councils of the Senate, except that the Chairpersons of the Executive
 20 Council, this Committee on Nominations and Appointments, and the Undergraduate and
 21 Graduate Councils shall be nominated as set forth in this Section 2. The Senate President
 22 shall retain responsibility for all nominations of faculty to administrative committees and
 23 other bodies. The Committee on Nominations and Appointments shall render a report to
 24 the Senate at its regular May meeting of each year and at other times as may be required.

25
 26 This Committee on Nominations and Appointments shall also recruit two nominees for
 27 Faculty Senate President-Elect and two nominees for the campus representative to the
 28 University Faculty Council.

29
 30 **~~D. Executive Committee of the Faculty Senate.~~**

31
 32 ~~(1) Membership shall consist of the Chairpersons of the Standing Committees of the~~
 33 ~~Senate; the officers of the Senate, including the Immediate Past President; and up to two~~
 34 ~~at large faculty members, and one administrator who is an elected Senator. Ex officio~~
 35 ~~members shall include the Chief Academic Officer and the chief officer in charge of~~
 36 ~~business and finance. The Chairperson of the Executive Committee shall be the President~~
 37 ~~of the Senate.~~

38
 39 ~~The committee shall represent the Senate as needed in meetings with the administration~~
 40 ~~and other groups, shall handle necessary business on an emergency and interim basis be-~~
 41 ~~tween Senate meetings, shall recommend and review assignments to other committees,~~
 42 ~~and shall establish ad hoc committees on behalf of itself or as directed by the Senate.~~

43
 44 ~~The committee shall concern itself with the formulation and review of the long and short~~
 45 ~~range educational policies of the University as represented by the monetary allocations~~
 46 ~~made in the budget.~~

1
2 ~~The committee shall not concern itself with individual salaries nor with college or~~
3 ~~departmental allocations, except as they may relate to the aforementioned educational~~
4 ~~policy decisions.~~

5
6 ~~When campus or system administrative appointments are to be filled and where it is~~
7 ~~appropriate for faculty to be of assistance in the recruitment and screening of candidates,~~
8 ~~the Executive committee will assist in the selection of the faculty members of such~~
9 ~~screening committees and lend its counsel to the development of procedures for~~
10 ~~recruitment and screening of such candidates.~~

11
12 ~~The committee shall annually review the Bylaws and make appropriate~~
13 ~~recommendations to the Senate for amendments. It shall also review any revisions~~
14 ~~suggested by members or committees of the Senate. (This latter duty shall in no way~~
15 ~~prevent members or committees from bringing amendments directly to the Senate for~~
16 ~~consideration.) It is the responsibility of the President-Elect to make sure that revisions to~~
17 ~~the bylaws are accurately communicated to the Information Officer.~~

18
19 ~~(2) The Executive Council of the Executive Committee. Membership shall consist of the~~
20 ~~President, the President-Elect, the immediate Past President, the Secretary, and at least~~
21 ~~four other members of the Executive Committee. The Chairperson of the Executive~~
22 ~~Council shall be the President of the Senate.~~

23
24 ~~The Executive Council shall be empowered to represent the Senate in all urgent matters~~
25 ~~that may arise after the last scheduled Senate meeting in the spring and before the first~~
26 ~~scheduled Senate meeting in the fall. The Executive Council shall prepare annually a~~
27 ~~Statement of Objectives for the Senate, based on consultations with the Standing Com-~~
28 ~~mittees and with appropriate administration officers, and shall present the Statement of~~
29 ~~Objectives for review and approval by the Executive Committee and the Senate at their~~
30 ~~first meetings in the Fall. Any activities of the Executive Council shall be reported to the~~
31 ~~Executive Committee and the Senate at the earliest scheduled opportunity.~~

32
33 **F. Faculty Affairs Committee.** Membership shall consist of nine faculty members, none
34 of whom shall be an administrator at or above the level of department head. ~~with three-~~
35 ~~year staggered terms. The Chairperson shall be appointed by the Committee on Nomina-~~
36 ~~tions and Appointments.~~

37
38 This Faculty Affairs Committee shall concern itself with the adoption and amendment of
39 faculty governance policies and rules, including the development and refinement of crite-
40 ria and procedures for faculty appointment, promotion, retention, evaluation, the granting
41 of tenure, retirement, and discharge for cause. It will check college, school, and depart-
42 ment bylaws for compliance with the *Faculty Handbook*. The Faculty Affairs Committee
43 is responsible for reviewing proposed revisions and recommending changes to the *Fac-*
44 ulty Handbook following review provisions as in accordance with the amendments pro-
45 cedures set forth in the *Faculty Handbook*, and for reviewing proposed revisions and rec-
46 ommending changes to the *Manual for Faculty Evaluation* in accordance with the
47 amendments procedures set forth in the *Manual for Faculty Evaluation*. The activities of

1 the Faculty Affairs Committee shall be conducted at all times in a manner consistent with
 2 the Trustees' Policies Governing Academic Freedom, Responsibility, and Tenure, as the
 3 same may be amended from time to time, and shall be guided by faculty governance best
 4 practices in higher education, including especially those identified and promoted by the
 5 American Association of University Professors.

6
 7 **G. Graduate Council.** Membership shall consist of faculty representatives chosen for
 8 three-year terms from the schools and colleges of the University engaged in graduate
 9 work, and two graduate students appointed by the Graduate Student Senate. Members
 10 shall be chosen in the spring term for terms to commence at the start of the next fall term.

11
 12 Representatives shall be apportioned among the schools and colleges according to the
 13 number of graduate students enrolled in the college or school in the previous fall term,
 14 using the following table:

15 Graduate Students Representatives	16 Total Graduate Council
17 1 – 300	1
18 301 – 500	2
19 501 – 700	3
20 701 – 900	4
21 901 – 1100	5
22 1101 – 1300	6
23 1301 – 1500	7
24 1501 – 1700	8

25
 26 Representatives must regularly teach graduate courses or supervise graduate study and
 27 must (1) hold full-time or continuing part-time appointment with the rank of assistant
 28 professor or higher and (2) perform academic duties consisting of at least half-time
 29 teaching, research, service or departmental administration. Ex-officio, non-voting mem-
 30 bers (~~without vote~~) shall be the Dean of Libraries, the Dean of Outreach and Continuing
 31 Education, the Director of the Center for International Education, and the Chair of the
 32 Research Council, or their respective designees. In addition, the administrative officer
 33 having primary responsibility for graduate curriculum in each college or school shall
 34 serve as ex-officio, non-voting member (~~without vote~~) of the Graduate Council if that
 35 person is not a college or school representative. The Chairperson of the Graduate Council
 36 ~~shall be a faculty member from the Graduate Council elected for a two-year term by vot-~~
 37 ~~ing members of the Graduate Council. The election of the Chair will take place at the last~~
 38 ~~meeting of the Spring semester.~~ is a faculty member from the Council who serves for a
 39 one-year term, following a one-year term as Vice-Chair and Chair-Elect.

40
 41 The Graduate Council shall report its actions to the Executive Committee of the Faculty
 42 Senate. The agenda and minutes of the Graduate Council meetings will be distributed
 43 electronically to all senators at least five business days prior to the next senate meeting.
 44 Implementation follows approval of the changes at that meeting. Any curricular change
 45 may be reopened for review and its implementation delayed at the will of the Executive
 46 Committee, or the full Senate.

1
2 **H. Library and Information Technology Committee.** Membership shall consist of six
3 ten faculty members representing broad interests with experience in library policies, edu-
4 cational and/or information technology and research that are appointed ~~to three-year~~
5 ~~staggered terms~~ by the Committee on Nominations and Appointments. One undergradu-
6 ate student member may be selected by the Student Government Association, and one
7 graduate student member may be selected by the Graduate Student Senate. ~~The Chairper-~~
8 ~~son shall be elected by the members of the committee and shall serve a two-year term.~~
9 ~~The Chairperson shall be appointed by the Committee on Nominations and Appoint-~~
10 ~~ments.~~

11
12 Voting ex-officio members shall include the Dean of the Libraries, ~~(or designees)~~, the
13 chief information officer of the Office of Information Technology, the chief information
14 officer for the Knoxville campus, and the director of the Innovative Technology Center.
15 ~~Non-voting ex-officio members shall include other leaders of the Office of Information~~
16 ~~Technology, specifically the executives responsible for engineering services, and cus-~~
17 ~~tomer technology support, and also a representative of University outreach distance edu-~~
18 ~~cation.~~

19
20 Duties of the Library and Information Technology Committee include: (1) identifying,
21 reviewing, and recommending information technology policies, (2) representing the Sen-
22 ate on key university committees that address information technology, and (3) reporting
23 to the Senate on key information technology issues and developments that affect the
24 campus, and (4) ensuring that library services and collections meet the teaching, research,
25 and public service needs of the University community with particular focus on library
26 policies and procedures that facilitate use of resources.

27
28 **I. Library Committee.** ~~Membership shall consist of one faculty representative from each~~
29 ~~college or school, except in the case of Arts and Sciences that shall be represented by~~
30 ~~three faculty members, one from each of the major divisions of the college. One student~~
31 ~~representative may be selected by the Graduate Student Senate and one by the~~
32 ~~Undergraduate Academic Council. Ex-officio members shall include the Dean of~~
33 ~~Libraries and the Associate Dean of Libraries (or designees). The Committee on~~
34 ~~Nominations and Appointments shall select the Chairperson.~~

35
36 ~~The Committee's duties include working with the Dean of Libraries to ensure that library~~
37 ~~services and collections meet the teaching, research, and public service needs of the~~
38 ~~University community. Particular focus shall be placed on library policies and procedures~~
39 ~~that facilitate use of resources.~~

40
41 **J. Nominating Committee.** ~~Membership shall consist of five members of the Senate who~~
42 ~~serve a one-year term and are appointed by the Committee on Nominations and~~
43 ~~Appointments. None of the members shall be a member of the Committee on~~
44 ~~Nominations and Appointments. No ex-officio members will be appointed. The~~
45 ~~Committee on Nominations and Appointments shall appoint the Chairperson. This~~
46 ~~committee shall nominate two candidates for the President Elect. The committee shall~~

1 solicit nominations from the University Faculty at large and shall prepare a ballot that
2 includes biographical information on all candidates.

3
4 ~~This committee shall nominate two candidates for position of faculty representative to the
5 University Faculty Council. The committee shall solicit nominations for the University
6 Faculty Council from the University Faculty at large and shall prepare a ballot that in-
7 cludes biographical information on all candidates. Elections shall be held every third
8 academic year in the spring.~~

9
10 **K. Professional Development Committee.** ~~The membership of the Committee shall
11 consist of a minimum of nine faculty members serving one-year terms and representing
12 the diversity of programs on the campus. Ex-officio members shall be the chief campus
13 academic officer with primary responsibility for academic affairs and the chief campus
14 academic officer with primary responsibility for graduate education (or their designees).
15 The Committee on Nominations and Appointments shall appoint the Chairperson.~~

16
17 ~~Duties of the committee shall include (1) suggesting administrative actions that would
18 permit and encourage professional development; monitoring and evaluating the resulting
19 actions and programs; (2) initiating activities to facilitate the development of faculty
20 members as professionals; monitoring and evaluating these activities and resulting
21 programs; (3) developing a policy of professional leave (sabbatical leave) and monitoring
22 the resulting program; (4) enhancing and expanding international teaching and research
23 opportunities for faculty, and strengthening opportunities for participation of scholars and
24 artists from outside the U. S.~~

25
26 **I. Research Council.** Membership shall consist of no fewer than ~~4~~ 12 appointed faculty
27 or faculty/administrator representatives chosen by the Committee on Nominations and
28 Appointments ~~for staggered three-year terms~~. In addition, there shall be three graduate
29 students selected by the Graduate Student Senate. Ex-officio members shall include the
30 chief academic officer responsible for research, the Associate Vice President of the Of-
31 fice of Research, the Dean of Libraries and college-level administrators with responsibil-
32 ity for research (or their designees). The composition of the Research Council shall
33 reflect balance among externally funded and institutionally supported research, between
34 research and other creative activity, and between disciplines. Members must be actively
35 engaged in research or other creative activity and must (1) hold full-time or continuing
36 part-time appointment with the rank of assistant professor or higher, and (2) perform
37 academic duties consisting of at least half-time teaching, research, service, or departmen-
38 tal administration. Ex-officio members shall be the Dean of Libraries and up to two addi-
39 tional designees. ~~The Council members shall elect the Chairperson for a one-year term.~~
40 The Chairperson must have served at least one year on the Research Council prior to
41 ~~election appointment by the Committee on Nominations and Appointments.~~ The mem-
42 bers of the Research Council may elect co- or vice Chairpersons.

43
44 The Research Council acts as an advisory body to the chief university officer for
45 research. The Research Council shall promote excellence in research and other creative
46 activity through the study and recommendation of policies. The Research Council shall

1 sponsor programs to communicate an understanding and appreciation of research and
 2 other creative activity to the University community and the community at large. The Re-
 3 search Council co-administers some programs of the Office of Research as requested by
 4 the chief university officer for research. Areas of concern include research incentives and
 5 support, intradisciplinary and interdisciplinary research activities, compliance with State,
 6 federal and University regulations governing the conduct of research, rights to and com-
 7 mercialization of intellectual property, the broad range of research infrastructure includ-
 8 ing all forms of telecommunications and computational support, and other appropriate
 9 matters. Further, the Research Council shall concern itself with the institutional policy on
 10 research grants and funding, with copyright and patent policy, with protection of investi-
 11 gators, with the protection of human subjects of research, with the protection of experi-
 12 mental animals, and with policies affecting compliance of research activities with envi-
 13 ronmental and occupational health and safety requirements. Further, the Research Coun-
 14 cil shall encourage publications and the development of specialized research facilities for
 15 intercollegiate and/or interdisciplinary uses and with any other policies pertaining to
 16 research programs. The Research Council shall also encourage the advertisement of re-
 17 search successes of The University of Tennessee, Knoxville researchers. When appropri-
 18 ate, the Research Council shall report its actions for approval to the Faculty Senate.

19
 20 ~~**M. Student Concerns Committee.** Membership shall consist of four faculty members,
 21 Vice-Chancellor of Student Affairs, a representative from the Dean of Students' Office,
 22 President of the Student Government Association, Vice-President of the Student
 23 Government Association, Director of Student Services, President of the Faculty Senate,
 24 President Elect of the Faculty Senate, and President of the Graduate Student Senate. The
 25 chairperson shall be a faculty member appointed by the Committee on Nominations and
 26 Appointments.~~

27
 28 ~~This committee shall serve as a liaison between the Faculty Senate and student
 29 government organizations. It shall make recommendations to the Faculty Senate on
 30 matters of mutual concern.~~

31
 32 **J. Teaching and Learning Council.** Membership shall consist of fifteen faculty mem-
 33 bers nominated to the Senate by the Committee on Nominations and Appointments, as
 34 well as three graduate students selected by the Graduate Student Senate in consultation
 35 with the Chairperson of the Teaching and Learning Council and three undergraduate stu-
 36 dents selected by the Student Government Association, and/or the Director of the Honors
 37 Program, in consultation with the Chairperson of the Teaching and Learning Council.
 38 The faculty members should have currently active teaching/advising responsibilities.
 39 ~~Members shall serve for three-year staggered terms with 1/3 of the terms expiring each~~
 40 ~~year.~~ All colleges offering instruction at the graduate or undergraduate level will have at
 41 least one representative. Attempts will be made to distribute the other representatives
 42 among the colleges of the university. Ex-officio members shall include the Dean of Un-
 43 dergraduate Academic Affairs, and the Associate Dean of the Graduate School and the
 44 Director of the Tennessee Teaching and Learning Center, the coordinator of SAIS and the
 45 Director of the Student Success Center. ~~The Teaching Council shall elect the Chairperson~~
 46 ~~for a one-year term at the last meeting of the spring semester; the Chairperson takes of-~~

1 ~~file at the first meeting of the fall semester. Should the Teaching Council so decide, the~~
 2 ~~Council may have co-Chairpersons who operate within the same procedures as a single~~
 3 ~~Chairperson.~~

4 The Teaching and Learning Council is a committee of the ~~Faculty~~-Senate that works to
 5 advance excellence in teaching and academic advising at UTK. Areas of concern for the
 6 Teaching and Learning Council include incentives for recognizing quality instruction and
 7 advising, methods for improving instruction at a campus and departmental level, guide-
 8 lines for routine and disciplinary evaluation of teaching, academic advising, and curricu-
 9 lum. For example, the Teaching and Learning Council examines policy issues related to
 10 teaching on the UTK campus and works with the chief academic officer to recognize ex-
 11 cellence in teaching and advising. The Teaching and Learning Council works with the
 12 ~~Center for Undergraduate Excellence~~ Tennessee Teaching and Learning Center to run a
 13 yearly campus-wide program that involves faculty and staff in addressing issues central
 14 to improving instruction and advising. The Teaching and Learning Council works with
 15 both the Graduate School and the ~~Center for Undergraduate Excellence~~ Tennessee Teach-
 16 ing and Learning Center to develop practical means of improving and rewarding instruc-
 17 tion and advising on campus.

18
 19 **K. Undergraduate Council.** Voting membership shall consist of representatives chosen
 20 for three-year terms from the schools and colleges of the University granting baccalaure-
 21 ate degrees, one member of the ROTC faculty, and four students designated by the Un-
 22 dergraduate Academic Council. Members shall be chosen in the spring term for terms to
 23 commence at the start of the next fall term. Representatives shall be apportioned
 24 among the baccalaureate degree-granting units according to the number of degrees
 25 granted during the prior academic year, using the following table:

Baccalaureate Degrees Granted	Total Undergraduate Council
1 – 300	1
301 – 500	2
501 – 700	3
701 – 900	4
901 – 1100	5
1101 – 1300	6
1301 – 1500	7
1501 – 1700	8
1701 – 1900	9

37
 38 In the College of Arts and Sciences, representatives shall be apportioned among the
 39 Divisions of Social Sciences, Humanities and Natural Sciences. Members must (1) hold
 40 full-time or continuing part-time appointment with the rank of assistant professor or
 41 higher and (2) perform academic duties consisting of at least half-time teaching,
 42 research, service or departmental administration. Ex-officio, non-voting members (~~with-~~
 43 ~~out vote~~) shall be the Dean of Admissions and Records, the Dean of Outreach and Con-
 44 tinuing Education, the Dean of Libraries, the Director of the Center for International
 45 Education, the Director of the Chancellor's Honors Program and the Chair of the Stand-
 46 ing Committee on Advising (or their designees). In addition, the administrative officer

1 having primary responsibility for undergraduate curriculum in each college or school
 2 shall serve as an ex-officio, non-voting member (~~without vote~~) of the Undergraduate
 3 Council if that
 4 person is not a college or school representative. The Chair of the Undergraduate Council
 5 shall be a faculty member from the Undergraduate Council elected for a two-year term by
 6 voting members of the Undergraduate Council. The election of the Chair will take place
 7 at the last meeting of the Spring semester.

8
 9 The Undergraduate Council shall concern itself with standards for admission, retention,
 10 and graduation; with curricular matters in the undergraduate programs; with the
 11 development of interdisciplinary programs; with the approval of new programs and any
 12 other matters of educational policy pertaining to undergraduate programs. The Under-
 13 graduate Council shall report its actions for approval to the Executive ~~Committee~~ Council
 14 ~~of the Faculty Senate~~. The agenda and minutes of the Undergraduate Council meetings
 15 will be distributed electronically to all senators at least five business days prior to the
 16 next senate meeting. Implementation follows approval of the changes at that meeting.
 17 Any curricular change may be reopened for review and its implementation delayed at the
 18 will of the Executive Council or the full Senate.

19
 20 **L. University/System Relations Committee.** Membership shall consist of at least eight
 21 faculty members including the elected campus representative to the University Faculty
 22 Council and the Faculty NCAA Representative. During years when the campus has a fac-
 23 ulty representative on the UT Board of Trustees, that person will also serve on the Uni-
 24 versity/System Relations Committee. The Chairperson shall be a faculty member.

25
 26 The University/System Relations Committee will provide for faculty input (a) into activi-
 27 ties of The University of Tennessee system, including Athletics, Research, ORNL, In-
 28 formation Technology, the Cherokee Campus and (b) with the Board of Trustees and the
 29 Tennessee legislature. The University/System Relations Committee shall work with the
 30 Budget and Planning Committee to monitor The University of Tennessee system budget
 31 and Athletics Department budget.

32
 33 **Section 3. Other Committees.** The Senate shall have such other committees, ~~standing~~
 34 ~~and special~~, as it may establish ~~may be established~~ from time to time. The members of all
 35 committees shall hold office for one year from the time of their appointment, unless oth-
 36 erwise specified. Membership of these committees may include any faculty (unless mem-
 37 bership is restricted to Senators ~~are designated~~ only), as well as students and staff. ~~The~~
 38 ~~President of the Senate is an ex-officio member of all standing committees.~~

39
 40 **Section 4. Committee Vacancies.** In the event of a vacancy in the faculty membership of
 41 the Committee on Nominations and Appointments or of any committee, the ~~Faculty Sen-~~
 42 ~~ate~~ shall fill ~~such~~ the vacancy by an election at the next regular meeting. The new mem-
 43 bers shall be elected for the unexpired portion of the term vacated.

44
 45 **Section 5. Committee Reports.** Each standing or special committee shall submit a writ-
 46 ten report to the Senate at least once during the academic year.

General Aspects of Committees (Art. III. Sect. 1)	Edit to indicate that committee chairpersons will be chosen by the Committee on Nominations & Appointments, with the exception of the Graduate and Undergraduate Councils; remove references to staggered terms for committee members.	The change matches reality to the bylaws. Without sufficient administrative support, it is not possible to keep up with terms of individual committee members.
Committee (Art. III, Sect. 2)	Key Proposed Actions	Rationale for Actions
Committee on Nominations and Appointments	Add to charge— <i>This committee shall recruit two nominees for Faculty Senate President and two nominees for the campus representative to the University Faculty Council.</i>	Nominating Committee has a single function. The change would increase input into nominations of senate officers.
Appeals Committee	Add – <i>at least 18 members</i>	The workload sometimes requires more members.
Athletics Committee	Delete from bylaws as standing committee	Athletics is a system entity and policy-making does not occur in this committee. The Senate needs to position itself at the policy intersections: NCAA compliance and monitoring athletics budget, which can be done by 1) building direct ties with the Athletics Board through the Executive Council; 2) adding Athletics budget oversight to the charge of the Budget & Planning Committee; and 3) adding the NCAA faculty rep to the proposed new University System Relations Committee. Issues concerning student/athletes will be handled by the Teaching & Learning Council.
Budget & Planning	Add to charge – <i>work with the University System Relations Committee to monitor the UT system budget including the Athletics Department</i> Add – <i>at least 10 members</i>	See above and also University System Relations Committee

Executive Committee	<p>1) Change name to Executive Council of the Faculty Senate Add – <i>The Council will include the elected Faculty Representative to the University Faculty Council</i></p> <p>2) Change voting status of ex-officio members to non-voting</p> <p>3) In the summer, <i>a quorum will be 7 members of the Executive Council</i></p>	<p>Name change reflects smaller size and reflects change eliminating Executive Council of the Executive Committee. The Executive Council will assume summer duties held by the Executive Council of the Executive Committee.</p>
Executive Council of the Executive Committee	Delete from bylaws as a subcommittee of the Executive Committee	Function will be covered by members of Exec. Committee
Faculty Affairs Committee	Delete – <i>It will check college, school, and department bylaws for compliance with the Faculty Handbook.</i>	The task of reviewing bylaws for Handbook compliance is an administrative responsibility and should be assumed by the chief academic officer.
Faculty and Staff Benefits Committee	Delete from bylaws as a standing committee	New Benefits & Professional Development committee will assume charge. Relatively few policy issues fall to this committee. .
Benefits and Professional Development Committee	Add to bylaws as a standing committee	Streamlines committee structure and increases efficiency by merging charges of Faculty and Staff Benefits and Professional Development. One committee could easily handle these policy issues.
Graduate Council	Add – <i>The chair is a faculty member from the Council who serves for a one-year term, following a one-year term as Vice-Chair and Chair-Elect..</i>	Complies with approved bylaws changes of the Graduate Council.
Library & Information Technology Committee	Add to bylaws as a standing committee	Policy issues overlap of Library and information technology are increasingly connected; increases efficiency by merging charges.

Library Committee	Delete from Bylaws as a standing committee	See Library & Information Technology Committee
Nominating Committee	Delete from bylaws as standing committee	See Committee on Nominations and Appointments
Professional Development Committee	Delete from bylaws as a standing committee	This committee rarely deals with policy, and in fact was not staffed for several years. Functions will be covered by new Benefits and Professional Development Committee.
Information Technology Committee	Delete from Bylaws as a standing committee	See Library & Information Technology Committee
Teaching and Learning Council	Add to bylaws as a standing committee	This committee will assume the charge of the Teaching Council, will work with the Teaching and Learning Center, and will look at educational policies other than curricular issues. Administrative duties for the Chancellors Teaching Awards will move to the Provost.
Student Concerns Committee	Delete from Bylaws as a standing committee	Student academic issues will be handled by the Teaching and Learning Council; the senate president and Executive Council build lines of communication with SGA and GSS presidents.
Research Council	<i>Add – Chair will be appointed by Committee on Nominations & Appointments</i>	Complies with Art. III, Sect. 1 of bylaws
Teaching Council	Delete from Bylaws as a standing committee	The charge will move to Teaching & Learning Council.
Undergraduate Council	None	
University System Relations Committee	Add to bylaws as a standing committee	Many policies are determined at the system or state level. The committee will provide faculty input system-reporting entities including athletics, ORNL, Cherokee Farms campus, Board of Trustees and legislature.

