

**Bylaw Revisions Proposed by the Committee on Senate Structure and Effectiveness  
(as amended by the Executive Committee on 2/24/03 and 3/10/03)**

# represents the number of the recommendation in the Final Report of the Committee on Senate Structure and Effectiveness

New Language is in bold / Deletions are not indicated directly

EXISTING BYLAWS	#	PROPOSED BYLAWS
<p>Article II, Section 1            B. <u>Elected Faculty Members: Criteria, Election and Term of Office.</u>            Elected members of the Faculty Senate shall be chosen from those members of the Faculty meeting the following criteria at the time of the election: (1) the holding of full-time or continuing part-time appointment with the rank, or equivalent rank, of assistant professor or higher; and (2) the performance of academic duties totaling at least half-time teaching, research, service, or departmental administration. The faculty of each college or division of The University of Tennessee, Knoxville, consisting of full-time or continuing part-time faculty with the rank, or equivalent rank, of assistant professor or higher, shall elect its representatives to the Senate in February of each year by secret ballot. The term of office is to begin August 1. After completion of a full three-year term, or any partial term of more than one year, an elected member shall be ineligible for one year for reelection.</p>	3	<p>B. <u>Elected Faculty Members: Criteria, Election and Term of Office.</u>            Elected members of the Faculty Senate shall be chosen from those members of the Faculty meeting the following criteria at the time of the election: (1) the holding of full-time or continuing part-time appointment with the rank, or equivalent rank, of assistant professor or higher; and (2) the performance of academic duties totaling at least half-time teaching, research, service, or departmental administration. The faculty of each college or division of The University of Tennessee, Knoxville, consisting of full-time or continuing part-time faculty with the rank, or equivalent rank, of assistant professor or higher, shall elect its representatives to the Senate in February of each year by secret ballot. The term of office is to begin August 1. After completion of a full three-year term, or any partial term of more than one year, an elected member shall be <b>eligible for a second three-year term. A senator who has served two consecutive terms is eligible for nomination only after being off the Senate for a full three years.</b></p>
<p>Article II, Section 1            B. <u>Elected Faculty Members: Criteria, Election and Term of Office.</u>   <i>NEW SUBSECTION - INSERTED</i>  <i>Other subsections must be renumbered.</i></p>	4	<p>B. <u>Elected Faculty Members: Criteria, Election, Term of Office and Duties.</u>  <b>(1) Duties of a Faculty Senator</b>  <b>1. Represent the constituency and the broader interests of the faculty.</b>  <b>2. Attend and participate in Senate meetings on a regular basis.</b>  <b>3. Participate actively in the appropriate College or Division</b></p>

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		<p><b>Caucus</b></p> <p><b>4. Communicate and interact regularly with constituents.</b></p> <p><b>5. Maintain awareness of Senate affairs as they develop between meetings.</b></p> <p><b>6. Maintain active membership on at least one Senate standing committee.</b></p> <p><b>7. Serve on other committees and task forces as needed; participate in Senate retreats, training, and information sessions.</b></p>
<p>Article II, Section 2</p> <p><u>Nominations.</u> Each January, the clerical secretary of the Faculty Senate shall notify the Senate president of the number of positions to be filled in the forthcoming election. The Senators from each UTK college or division where such exist shall serve as the Nominations Committee for their respective units. The committee shall call for and receive nominations from faculty in their respective units, providing, however, that in the College of Arts and Sciences there shall be three committees representing the social sciences, natural sciences, and humanities. The nominations committee shall meet to select from nominees the appropriate number of candidates to stand for election in their college or division. There shall be at least two candidates listed on the ballot for each senate seat available. The Nominations Committee shall set the time and procedures for voting. All elections shall be conducted by secret ballot. The nominations committee shall count the votes and notify the Senate president and Senate secretary of the outcome no later than March 1.</p>	3	<p><u>Nominations.</u> <b>All elections will be administered by the office of the President of the Senate with assistance from the Office of Institutional Research.</b> Each January, the clerical secretary of the Faculty Senate shall notify the Senate president of the number of positions to be filled in the forthcoming election. The Senators from each UTK college or division where such exist shall serve as the Nominations Committee for their respective units. The committee shall call for and receive nominations from faculty in their respective units, providing, however, that in the College of Arts and Sciences there shall be three committees representing the social sciences, natural sciences, and humanities. The nominations committee shall meet to select from nominees the appropriate number of candidates to stand for election in their college or division. There shall be at least two candidates listed on the ballot for each senate seat available. <b>Nominations will be submitted by February 15..</b> All elections shall be conducted by secret ballot. The nominations committee shall count the votes and notify the Senate president and Senate secretary of the outcome no later than <b>Spring Break.</b></p>
<p>Change the name of the Committee on Committees throughout the document to:</p>	8	<p><b>Committee on Nominations and Appointments</b></p>
<p>Article II, Section 8. <u>Election of Committee on Committees.</u></p> <p><i>DELETE THIS ENTIRE SECTION</i></p>	8 5	<p><b>Article II, Section 8. <u>College or Division Caucuses.</u> Each unit (college or division of the College of Arts and Sciences) will have a caucus comprising all Senators and Alternates. The convening</b></p>

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<p><i>(The Committee on Nominations and Appointments will be comprised of the Chairs of the College or Division Caucuses - as explained in Article III, Section 2 - so there is no need for a separate election process.)</i></p>		<p><b>caucus chair will be elected by that caucus during May. The caucus will be responsible for timely communications with the faculty in the unit and will be provided with LISTSERVs for their units by the office of the Senate President. The caucus will call meetings of the faculty as needed. The caucus will be assisted by the dean's office, who will function as a <i>de facto</i> administrative secretary for the caucus, with responsibilities including calling meetings, taking and distributing minutes, etc. The caucus will be responsible for making nominations to the Senate after an appropriate call for nominations. The caucus will be expected to provide nominees, when requested, to the Senate President for Senate and other committees.</b></p>
<p>Article II, Section 10. <u>Election of Officers</u>. In the Spring Semester of each year, the Faculty Senate shall elect a President-Elect, subject to qualifications. Nominees shall provide members within two weeks of the nomination written statements regarding their relevant experiences and proposed contributions as President. At the next Senate meeting, nominees shall make brief statements to the Senate and respond to questions. Election shall be by a majority vote of all members of the Faculty Senate taken by a printed mail ballot before the third meeting of the Spring Semester. One nomination for Secretary and Senate Information Officer shall be made by the Executive Committee subject to the approval of the Senate membership.</p> <p>The President-Elect shall be chosen for a one-year term from among those members of the Faculty meeting the following criteria at the time of election: (1) the holding of full-time appointment with the rank, or equivalent rank, of assistant professor or higher; (2) the performance of academic duties totaling at least half-time teaching, research, service, or departmental administration; and (3) prior service as an elected faculty member of the Faculty Senate within the last five years. In the event of death or resignation of the President-Elect or early assumption of the President's office, the Nominating Committee shall present to the next meeting of the Senate a new slate of at least two nominees for another election for President-Elect.</p>	6	<p>Article II, Section 10. <u>Election of Officers</u>. In the Spring Semester of each year, the Faculty Senate shall elect a <b>President and a Vice-President</b>, subject to qualifications. Nominees shall provide members within two weeks of the nomination written statements regarding their relevant experiences and proposed contributions in their respective offices. At the next Senate meeting, nominees shall respond to questions. Election shall be by a majority vote of all members of the Faculty Senate taken by a printed mail ballot before the third meeting of the Spring Semester. <b>The President and/or the Vice-President may each stand for re-election for one additional year.</b></p> <p>One nomination for Secretary and Senate Information Officer shall be made by the Executive Committee subject to the approval of the Senate membership.</p> <p>The <b>President and the Vice-President</b> shall be chosen for a one-year term from among those members of the Faculty meeting the following criteria at the time of election: (1) the holding of full-time appointment with the rank, or equivalent rank, of assistant professor or higher; (2) the performance of academic duties totaling at least half-time teaching, research, service, or departmental administration; and (3) prior service as an elected faculty member of the Faculty Senate within the last five years.</p> <p>The term of office for President, <b>Vice-President</b>, Secretary, and</p>

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<p>Senators may write in additional nominees. Election shall be by a majority vote of all members of the Faculty Senate taken by a printed mail ballot before the next meeting of the Senate. The current President shall remain in office until a successor is elected.</p> <p>The term of office for President, President-Elect, Secretary, and Senate Information Officer shall be for one year to begin on August 1. The President-Elect becomes the President the following year.</p>		<p>Senate Information Officer shall be for one year to begin on August</p>
<p>Article III, Section 2. <u>Committee on Committees</u>. Membership shall consist of one Humanities Senator, one Social Sciences Senator, and one Natural Sciences Senator from the College of Arts and Sciences; two Senators from the College of Education, Health, and Human Sciences; and one Senator from each of the other colleges or appropriate units. Membership shall be for a one-year term to begin in November of each academic year. The President-Elect of the Faculty Senate shall be the Chairperson of the Committee on Committees. The President shall serve as an ex-officio member of the Committee on Committees.</p> <p>It shall be the duty of the Committee on Committees to nominate faculty members, and in some cases Chairpersons, to the Faculty Senate for all special and standing committees, subcommittees, and councils except the Undergraduate and Graduate Councils. The nominations shall be made in compliance with Article III, Sections 1 and 3. The Committee on Committees shall render a report to the Senate at its regular May meeting of each year and at other times as may be required.</p>	8	<p>Section 2. <u>Committee on <b>Nominations and Appointments</b></u>. Membership shall consist of <b>the chairs of each college or division caucus</b>. Membership shall be for a one-year term to begin in <b>June</b> of each academic year. The <b>President</b> of the Faculty Senate shall be the Chairperson of the Committee on <b>Nominations and Appointments</b>.</p> <p>It shall be the duty of the Committee on <b>Nominations and Appointments</b> to nominate faculty members, and in some cases Chairpersons, to the Senate President for all special and standing committees, subcommittees, and councils of the Senate as well as the university, except the Undergraduate and Graduate Councils. The nominations shall be made in compliance with Article III, Sections 1 and 3. <b>The Senate President shall retain responsibility for all nominations of faculty to administrative committees and other bodies</b>. The Committee on <b>Nominations and Appointments</b> shall render a report to the Senate at its regular May meeting of each year and at other times as may be required.</p>
<p>Article III, Section 3 C. <u>Bylaws Committee</u>.</p> <p>DELETE THIS SUBSECTION and RENUMBER SUBSEQUENT SECTIONS ACCORDINGLY</p> <p>The charge to this committee will be moved to the section describing the Executive Committee (Article III, Section 3 F)</p>	7	<p>The part of this section that will be moved is:</p> <p>This committee shall annually review the Bylaws and make appropriate recommendations to the Senate for amendments. It shall also review any revisions suggested by members or committees of the Senate.</p>
<p>Article III, Section 3 F.(1) (1) <u>Executive Committee of the Faculty</u></p>	7	<p>(1) <u>Executive Committee of the Faculty Senate</u>. Membership shall</p>

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<p><u>Senate</u>. Membership shall consist of the Chairpersons of the Standing Committees of the Senate; the officers of the Senate, including the Immediate Past President; four at-large faculty members, and one administrator who is an elected Senator. Ex-officio members shall include the University President and Chief Academic Officer (or their designees) and the chief officer in charge of business and finance. The Chairperson of the Executive Committee shall be the President of the Senate. This committee shall represent the Senate as needed in meetings with the administration and other groups, shall handle necessary business on an emergency and interim basis between Senate meetings, shall recommend and review assignments to other committees, and shall establish ad hoc committees on behalf of itself or as directed by the Senate.</p> <p>This committee shall represent the Senate as needed in meetings with the administration and other groups, shall handle necessary business on an emergency and interim basis between Senate meetings, shall recommend and review assignments to other committees, and shall establish ad hoc committees on behalf of itself or as directed by the Senate.</p> <p>This committee shall concern itself with the formulation and review of the long and short range educational policies of the University as represented by the monetary allocations made in the budget.</p> <p>This committee shall not concern itself with individual salaries nor with college or departmental allocations, except as they may relate to the aforementioned educational policy decisions.</p> <p>When campus or system administrative appointments are to be filled and where it is appropriate for faculty to be of assistance in the recruitment and screening of candidates, the Executive Committee will assist in the selection of the faculty members of such screening</p>		<p>consist of <b>eight voting members: The President of the Senate; the Vice-President of the Senate; the Provost/Chancellor; three current Senators, to be elected in the Spring (one from the College of Arts and Sciences and two from other colleges but with no more than one from any college); and two other faculty to be appointed by the President of the Senate. Non-voting <i>ex officio</i> members are: the Secretary of the Senate, the Parliamentarian of the Senate, the Senate Information Officer, and the Immediate Past President of the Senate (for one year only). The Chairs of Senate Committees will have speaking privileges, as will Deans and Vice Provosts/Vice Chancellors/ Vice-Presidents from the Knoxville campus.</b> The President of the Senate shall be Chair of the Executive Committee.</p> <p>This committee shall represent the Senate as needed in meetings with the administration and other groups, shall handle necessary business on an emergency and interim basis between Senate meetings, shall recommend and review assignments to other committees, and shall establish ad hoc committees on behalf of itself or as directed by the Senate.</p> <p>This committee shall concern itself with the formulation and review of the long and short range educational policies of the University as represented by the monetary allocations made in the budget. This committee shall not concern itself with individual salaries nor with college or departmental allocations, except as they may relate to the aforementioned educational policy decisions.</p> <p>When campus or system administrative appointments are to be filled and where it is appropriate for faculty to be of assistance in the recruitment and screening of candidates, the Executive Committee will assist in the selection of the faculty members of such screening committees and lend its counsel to the development of procedures for recruitment and screening of such candidates.</p> <p><b>This committee shall annually review the Bylaws and make appropriate recommendations to the Senate for amendments. It shall also review any revisions suggested by members or committees of the Senate.</b></p>

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committees and lend its counsel to the development of procedures for recruitment and screening of such candidates.		<b>The committee shall concern itself with presenting information and assessments of campus needs from a faculty viewpoint to government entities at the local, state, and national levels.</b>
<p>Article III, Section 3 J. <u>Government Relations Committee.</u></p> <p>DELETE THIS SUBSECTION and RENUMBER SUBSEQUENT SECTIONS ACCORDINGLY</p> <p>The charge to this committee will be moved to the section describing the Executive Committee (Article III, Section 3 F)</p>	7	
<p>Article IV, Section 1. <u>The President.</u> The President shall preside at all meetings of the Faculty Senate, where he/she shall be bound by the Bylaws and <i>Robert's Rules of Order Newly Revised</i>. The President shall prepare an Agenda for meetings of the Senate. The President shall include as new business at the next regular meeting of the Faculty Senate any items proposed by a Senator in accordance with Article II, Section 3. The President shall represent the Faculty and on all occasions be considered the chief spokesperson of the Faculty Senate and the University Faculty. The President shall be the President-Elect chosen during the previous year. The President shall be granted release time from an appropriate amount of faculty duties as determined in conjunction with his/her supervisors and receive other support such as an assigned graduate assistant for the duration of the term.</p>	6	<p>Article IV, Section 1. <u>The President.</u> The President shall preside at all meetings of the Faculty Senate, where he/she shall be bound by the Bylaws and Robert's Rules of Order Newly Revised. The President shall prepare an Agenda for meetings of the Senate. The President shall include as new business at the next regular meeting of the Faculty Senate any items proposed by a Senator in accordance with Article II, Section 3. The President shall represent the Faculty and on all occasions be considered the chief spokesperson of the Faculty Senate and the University Faculty. The President shall be granted release time from an appropriate amount of faculty duties as determined in conjunction with his/her supervisors and receive other support such as an assigned graduate assistant for the duration of the term.</p>
<p>Replace the term "President-Elect" with Vice-President throughout the Bylaws.</p>	6	
<p>Article IV, Section 2. <u>The President-Elect.</u> The President-Elect of the Faculty Senate shall act as President of the Faculty Senate in the absence of the President. In the event of death or resignation of the President after January of the year of term, the President-Elect assumes the office of President. If such should occur prior to January of the given term, then a special election of a new President-Elect</p>	6 8	<p>Article IV, Section 2. <u>The Vice-President.</u> The Vice-President of the Faculty Senate shall act as President of the Faculty Senate in the absence of the President. In the event of death or resignation of the President, the President-Elect assumes the office of President. The Vice-President shall be the editor of the Faculty Senate Newsletter or shall appoint a Newsletter editor with the approval of the Committee</p>

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<p>shall be held with the new President having the option to be nominated and elected to serve a full term. The President-Elect shall be the editor of the Faculty Senate Newsletter or shall appoint a Newsletter editor with the approval of the Committee on Committees. The President-Elect shall serve as chair of the Bylaws Committee and of the Committee on Committees.</p>		<p>on <b>Nominations and Appointments.. The Vice-President shall oversee the timely operation of college or division caucuses and be responsible for managing bylaws changes.</b></p>