

For Action at the April 5th, 2004 Faculty Senate Meeting (3-22-04 draft)

This draft reflects input from the March 1 Faculty Senate meeting as well as several changes approved at the March 22nd Faculty Senate Executive Committee meeting. These changes include (1) a three-year rather than six-year term for members of the Appeals Committee, (2) keeping the language “and discharge for cause” in the charge of the Faculty Affairs Committee, (3) deleting liaisons between the Information Technology Committee and the Research Council, Education Policy and the Teaching Council, (4) not making the chair of the Information Technology Committee a member of the Education Policy Committee, and (5) the elimination of the the University President as an ex officio member of the Faculty Senate Executive Committee.

Current Bylaws	Proposed Changes
1.	<p>Add - Appeals Committee. Membership shall consist of 18 tenured faculty members appointed to staggered three-year terms by the Faculty Senate Committee on Nominations and Appointments with the advice and consent of the Faculty Senate. At least one member of the committee must have legal expertise. This committee shall have no ex-officio members, and no member shall be an administrator at the level of department head or above. The Chairperson shall be appointed by the Faculty Senate Committee on Nominations and Appointments.</p> <p>The function of the Faculty Senate Appeals Committee is to gather evidence and make recommendations to the Chief Academic Officer of the University for the disposition of cases within its jurisdiction. The Faculty Senate Appeals Committee does not replace the role of faculty and administrators in making employment-related decisions. Instead, it is guided by the aim of maximizing the protection of the principles of academic freedom and due process. In all cases, faculty members are entitled to notice regarding grounds on which administrative action has been taken. All matters before the Faculty Senate Appeals Committee are kept in strict confidence, subject to state open records laws.</p> <p>The jurisdiction of the Faculty Senate Appeals Committee includes complaints regarding violations of due process and fairness in tenure or promotion decisions, annual performance reviews, and violations of provisions contained in the Faculty Handbook and in collegiate and departmental bylaws.</p>
<p>2. Faculty Affairs Committee. Membership shall consist of fifteen faculty members appointed for staggered two-year terms. At least one member of the committee shall have a degree in law. This committee shall have no ex-officio members. The Committee on Nominations and Appointments</p>	<p>Faculty Affairs Committee. Membership shall consist shall consist of nine faculty members with three-year staggered terms. The Chairperson shall be appointed by the Committee on Nominations and Appointments.</p> <p>This committee shall concern itself with the</p>

<p>shall appoint the Chairperson.</p> <p>This committee shall concern itself with the development of criteria and procedures for faculty appointment, promotion, the granting of tenure, and discharge for cause, and related faculty concerns that the faculty may choose to present to the committee. The committee also serves as the review committee for faculty complaints and grievances as outlined in the <i>Faculty Handbook</i>, Chapter III. The Faculty Affairs Committee also serves on call by the chief academic officer as a fact finding committee in matters of dismissal for cause (see <i>Faculty Handbook</i>, Chapter II).</p>	<p>development of criteria and procedures for faculty appointment, promotion, evaluation, the granting of tenure, and discharge for cause. It will check college, school, and department bylaws for compliance with the Faculty Handbook. The committee is responsible for reviewing proposed revisions and recommending changes to the Faculty Handbook following review provisions as set forth in the Faculty Handbook, and for reviewing the Manual for Faculty Evaluation.</p>
<p>3.</p>	<p>Add - Information Technology Committee.</p> <p>Membership shall consist of six faculty members with experience in educational and/or information technology and research that are appointed to three-year staggered terms by the Committee on Nominations and Appointments, one undergraduate student selected by the Student Government Association and one graduate student selected by the Graduate Student Association. The Chairperson shall be elected by the members of the committee and shall serve a two-year term.</p> <p>Voting ex-officio members shall be the chief information officer of the Office of Information Technology, the chief information officer for the Knoxville campus, and the director of the Innovative Technology Center. Non-voting ex-officio members shall include other leaders of the Office of Information Technology, specifically the executives responsible for engineering services, and customer technology support, and also a representative of University outreach distance education.</p> <p>Duties of the committee include: (1) identifying, reviewing, and recommending information technology policies, (2) representing the Senate on key university committees that address information technology, and (3) reporting to the Senate on key information technology issues and developments that affect the campus.</p>
<p>4. Instruction with Technology Subcommittee.</p> <p>Membership shall consist of eight faculty members with experience in educational technology that are appointed to three-year staggered terms by the Committee on Nominations and Appointments, one undergraduate student and one graduate student selected by the Student Government Association.</p>	<p>Delete – (Functions will move to the Information Technology Committee.)</p>

<p>One of the six faculty appointees shall also be an elected Senator who is serving a consecutive term on the Educational Policy Committee. A second subcommittee member shall also serve a concurrent term as a member of the Teaching Council. Other committee members need not be drawn from the Educational Policy Committee and need not be currently serving as Senators. Ex-officio members shall include the chief University officer for outreach and continuing education, the chief University officer for educational technology, and the chief University officer for instructional technology and engineering services. The Chairperson shall be elected by the members of the committee and shall serve a two-year term.</p> <p>Duties of the committee include: (1) identify, review, and recommend educational technology policies, (2) represent the Senate and the Educational Policy Committee on key university committees that address instruction with technology, and (3) bring key issues on teaching and learning with technology to the attention of the Senate.</p>	
<p>5. Student Affairs Committee. Membership shall consist of twelve faculty members, four students appointed by the Student Government Association, and as ex-officio members shall include the President of the Student Government Association, the Chairperson of the Undergraduate Academic Council, the President of the Graduate Student Association, a representative from the Dean of Students' Office, and the chief campus academic officer with primary responsibility for student affairs. The chairperson shall be a faculty member appointed by the Committee on Nominations and Appointments.</p> <p>This committee shall concern itself with student life, rights, privileges, and responsibilities; and with social disciplinary matters, student government, and organizations. It shall make recommendations to the Faculty Senate on these matters.</p>	<p>Student Affairs Committee. Membership shall consist of eight faculty members, two students appointed by the Student Government Association, and as ex-officio members shall include the President of the Student Government Association, the Chairperson of the Undergraduate Academic Council, the President of the Graduate Student Senate, a representative from the Dean of Students' Office, and the chief campus academic officer with primary responsibility for student affairs. The chairperson shall be a faculty member appointed by the Committee on Nominations and Appointments.</p> <p>This committee shall concern itself with student life, rights, privileges, and responsibilities; and with social disciplinary matters, student government, and organizations. It shall make recommendations to the Faculty Senate on these matters.</p>
<p>6. Development and Alumni Relations Committee. Membership shall consist of five faculty members. Ex-officio members shall include the Vice President for Development, President of the Student Government Association, the President of the Graduate Student Association, and the</p>	<p>Delete – (Faculty are important to development activities, but involvement is most effective at the college and department level. Bylaws charge the Senate to “consider, advise, and recommend...priorities for the University development plan.” This can be handled by the full</p>

<p>Chairperson of the Undergraduate Academic Council or their designees. The Committee on Nominations and Appointments shall appoint the Chairperson.</p> <p>The duties of this committee shall include advice and consultation with university officials concerning alumni programs, alumni relations, and development.</p>	<p>Senate or Executive Committee when necessary. Not a substantive policy intersection.)</p>
<p>7. Government Relations Committee. Membership shall consist of seven faculty members. Ex-officio members shall include at least one central administrator with responsibility for communicating with the State Legislature. The Committee on Nominations and Appointments shall appoint the Chairperson.</p> <p>The committee shall concern itself with presenting information and assessments of campus needs from a faculty viewpoint to government entities at the local, state, and national levels, especially through communication with the Knox County Legislative Delegation. It shall have two student representatives, one graduate and one undergraduate.</p>	<p>Delete – (Not a true policy intersection for Senate. External relations can and should be handled by the officers of the Faculty Senate and the Executive Committee.)</p>
<p>8. International Education Committee. Membership shall consist of a minimum of nine faculty members with international educational experience and two student representatives, one graduate and one undergraduate. No more than one-third of the committee membership shall be replaced in a given year. Committee members shall select the Chairperson. The Chairperson shall also serve as a member of the Council for International Education. Ex-officio members of the committee shall include the director of the Center for International Education, the Chairperson of the Research Council, and a central administrator(s) (or designees) with responsibility for international education opportunities involving faculty, students, visiting scholars and international students.</p> <p>The committee strives to enhance international education and research opportunities for students, faculty, visiting scholars and other members of our institution. More specifically, it advocates and facilitates the accomplishment of international education goals such as expanding participation of UT faculty in a wide variety of educational and research activities abroad, contributing knowledge and expertise, enhancing professional development</p>	<p>Delete – (Faculty issues can be handled by Professional Development Committee. Student issues by the Educational Policy Committee. The University is now staffed to handle much of the original charge.)</p>

of faculty, and increasing the international reputation and stature of the University; strengthening opportunities for long and short term participation on campus of scholars and artists from outside the United States, increasing graduate and undergraduate student participation in education abroad and other international learning experiences; creating a diverse international student presence at both the undergraduate and graduate levels; incorporating international participation in UT's Distance Education activities; and enhancing UT's international profile through collaborative agreements with universities and other institutions outside the United States.

The committee serves as a liaison between faculty and campus offices that coordinate services designed to reach international education goals. Specifically, the committee (1) considers international education and research issues and shares ideas and recommendations with appropriate groups such as the Faculty Senate, Research Council, Graduate Council, and/or Undergraduate Council; (2) publicizes the availability of and criteria for international scholarships for students, encourages applications for such awards, offers workshops and peer/faculty mentoring to applicants, and screens student applicants for Rhodes, Fulbright, and Marshall awards; and (3) furthers the accomplishment of all types of international education goals.

9. Educational Policy Committee. Membership shall consist of the Chairpersons of the Undergraduate and Graduate Councils, a faculty Councilor appointed by each Council, ~~the Chairperson of the Instruction with Technology Subcommittee (or designee)~~, one appointed representative of the Graduate Student Association and the Undergraduate Academic Council, and ~~six~~ six faculty members who have served on the Faculty Senate within the previous ~~three~~ three years. These ~~six~~ six members will serve two-year staggered terms, and the Committee on Nominations and Appointments will select one who is a Senator as Chairperson.

The Educational Policy Committee will concern itself with the review, creation, and implementation of educational policy at the University, referring appropriate issues to the Graduate and Undergraduate Councils and such subcommittees as it may establish, and making recommendations to the Senate regarding changes in educational

Educational Policy Committee. Membership shall consist of the Chairpersons of the Undergraduate and Graduate Councils, a faculty Councilor appointed by each Council, one appointed representative of the Graduate Student Association and the Undergraduate Academic Council, and eight faculty members who have served on the Faculty Senate within the previous five years. These eight members will serve two-year staggered terms, and the Committee on Nominations and Appointments will select one who is a Senator as Chairperson. The Director of the Center for International Education will be an ex-officio member.

The Educational Policy Committee will concern itself with the review, creation, and implementation of educational policy at the University, referring appropriate issues to the Graduate and Undergraduate Councils and such subcommittees as it may establish, and making recommendations to the Senate regarding changes in educational policy for approval. Changes will be considered in force after approval by the full

<p>policy for approval. Changes will be considered in force after approval by the full Senate.</p>	<p>Senate. In addition the committee will examine undergraduate and graduate study abroad policies and serve as a liaison between faculty and campus offices that coordinate services designed to reach international education goals. It will monitor policies for screening applicants for Rhodes, Fulbright and Marshall awards and monitor policies regarding receiving credit from programs abroad.</p>
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<p>10. Professional Development Committee. The membership of the Committee shall consist of a minimum of nine faculty members serving one-year terms and representing the diversity of programs on the campus. Ex-officio members shall be the chief campus academic officer with primary responsibility for academic affairs and the chief campus academic officer with primary responsibility for graduate education (or their designees). The Committee on Nominations and Appointments shall appoint the Chairperson.</p> <p>Duties of the committee shall include (1) suggesting administrative actions that would permit and encourage professional development; monitoring and evaluating the resulting actions and programs; (2) initiating activities to facilitate the development of faculty members as professionals; monitoring and evaluating these activities and resulting programs; (3) developing a policy of professional leave (sabbatical leave) and monitoring the resulting program.</p>	<p>Professional Development Committee. The membership of the Committee shall consist of a minimum of nine faculty members serving one-year terms and representing the diversity of programs on the campus. Ex-officio members shall be the chief campus academic officer with primary responsibility for academic affairs and the chief campus academic officer with primary responsibility for graduate education (or their designees). The Committee on Nominations and Appointments shall appoint the Chairperson.</p> <p>Duties of the committee shall include (1) suggesting administrative actions that would permit and encourage professional development; monitoring and evaluating the resulting actions and programs; (2) initiating activities to facilitate the development of faculty members as professionals; monitoring and evaluating these activities and resulting programs; (3) developing a policy of professional leave (sabbatical leave) and monitoring the resulting program; (4) enhancing and expanding international teaching and research opportunities for faculty, and strengthening opportunities for participation of scholars and artists from outside the U. S.</p>
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<p>11. Executive Committee. Membership shall consist of the Chairpersons of the Standing Committees of the Senate; the officers of the Senate, including the Immediate Past President; four at-large faculty members, and one administrator who is an elected Senator. Ex-officio members shall include the University President and Chief Academic Officer (or their designees) and the chief officer in charge of business and finance. The Chairperson of the Executive Committee shall be the President of the Senate.</p>	<p>Executive Committee. Membership shall consist of the Chairpersons of the Standing Committees of the Senate; the officers of the Senate, including the Immediate Past President; two at-large faculty members, and one administrator who is an elected Senator. Ex-officio members shall include the Chief Academic Officer (or their designees) and the chief officer in charge of business and finance. The Chairperson of the Executive Committee shall be the President of the Senate.</p>
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