STUDENT EXCHANGE AGREEMENT  
between  
THE UNIVERSITY OF TENNESSEE, KNOXVILLE  
Knoxville, Tennessee, U.S.A.  
and  
UNIVERSITY OF THE SUNSHINE COAST  
Maroochydore, Queensland, Australia

In the interests of expanding educational opportunities, the University of Tennessee, Knoxville and University of the Sunshine Coast agree to promote the exchange of students under the following provisions:

1. Exchange Coordinator

Each party to the agreement will appoint an officer who will be responsible for the coordination and administration of the exchange, including the selection and counseling of the exchange participants. For the University of Tennessee, the Programs Abroad Advisor will serve as Exchange Coordinator. For the University of the Sunshine Coast, that role will be played by the International Exchange and Study Abroad Officer.

2. Duration of Exchanges

Students may be exchanged for a semester or an academic year.

3. Number of Students to be Exchanged

The number of qualified students to be exchanged will be determined by mutual agreement between the two institutions. Each institution is prepared in principle to send students and receive the equivalent number in exchange annually. It has been agreed that 1 exchange student for 1 semester per calendar year may be sent from either institution, unless other arrangements are made with the appropriate administrators or university officers at both the University of Tennessee and the University of the Sunshine Coast.

Study Abroad students are full fee-paying students. Once the maximum number of exchanges has been reached in any given year, students will become Study Abroad students and will pay tuition and all fees that apply to international students at the host campus. All other academic and non-academic rules and regulations that govern exchange students will also apply to Study Abroad students.

4. Balancing the Exchange

Parity in numbers of exchange students is the objective of the agreement. Numbers should be counted in semester units: 1 semester=1, 1 academic year=2. However, each party should be prepared to consider a disparity in any given semester or year during the period agreement. Any and all imbalances shall be resolved by the end of the period of agreement.
5. Academic Status

All students will remain enrolled as regular degree candidates at the home institution and will not be enrolled as candidates for degrees at the host institution. Students are expected to maintain full-time status at the host institution.

6. Student Eligibility

The Exchange Coordinator at each institution, acting after consultation with the appropriate academic unit, will be responsible for the selection of suitable nominees for exchange. It is understood that the Coordinator will nominate students who are both academically and personally suitable for exchange abroad and that details of academic background as well as references will be provided to the host institution. It is hoped that the host institution will not reject a nominated student unless he/she does not meet established admission requirements for international students, or unless the host institution cannot guarantee availability of required courses.

7. Transcripts

Both institutions agree to provide a transcript at the end of the period of study, giving details of the courses studied and grades and credits awarded.

8. Student Program Fees

Each exchange student will pay his or her regular tuition and fees to the home institution and will receive these benefits in turn from the host institution. All housing and meal costs will be the responsibility of the exchange student. The host institution agrees to provide all necessary assistance in arranging accommodation in the residence halls or off campus, as appropriate. All travel costs will be the responsibility of the individual student. Miscellaneous fees such as special course fees, fieldwork courses, key deposits, books, etc. will be paid directly by each participant.

Study Abroad students will pay tuition and all fees that apply to international students at the University of the Sunshine Coast.

Neither institution will charge exchange students an application fee.

9. Vacation Periods

The individual student will be responsible for his or her own housing and meal arrangements and costs during vacation periods.
10. Insurance

Each participant will provide his or her own health and accident insurance. Proof of adequate insurance coverage must be provided to the international office of each institution. University of Sunshine Coast students coming to the University of Tennessee will be required to purchase mandatory international student health insurance from the University of Tennessee before registering for courses.

11. Dependents

The obligations of each institution under this agreement are limited to the exchange of students and do not extend to partners or dependents. Expenses of accompanying partners and dependents are the responsibility of the exchange student.

12. Visa Requirements

Participants will be required to meet any visa requirements that pertain to studying in the host country. In the case of University of Sunshine Coast students coming to the University of Tennessee, they will need to document having sufficient financial resources for the period of stay.

13. Effective Date and Termination of Agreement

This agreement shall be in effect for five years from the date of its signing. At the anniversary of the agreement, each institution will exchange a brief report indicating any imbalances of student numbers and/or other issues or problems. This agreement may be amended, and/or extended by mutual consent of both institutions for a period beyond its original date of expiration. Either party may terminate this agreement by serving written notice to the other party. In this case, if either party desires to balance the numbers before termination, the other party will cooperate in that effort. Otherwise, termination will take effect six months from the date of the written notice.

14. Agreement

In agreement with the above terms of participation, the following signatures are affixed:

Dr. Loren W. Crabtree
Chancellor
The University of Tennessee, Knoxville

Date: 4-14-04

Professor Paul Clark
Deputy-Vice Chancellor
University of the Sunshine Coast

Date: 28TH APRIL 2004

Any activities occurring as a result of this agreement, and involving collecting, using, storing and disclosing personal information by either party, will be subject to the Queensland Government Information Standard 42 — Information Privacy (IS42), and the University of the Sunshine Coast Privacy Plan available at http://www.usc.edu.au/news/privplan.htm and the <University of Tennessee>.