AGREEMENT FOR
ACADEMIC COOPERATION
AND
EXCHANGE PROGRAM
between
INSTITUTO TECNOLÓGICO Y DE ESTUDIOS SUPERIORES DE MONTERREY-
CAMPUS QUERÉTARO
THE UNIVERSITY OF TENNESSEE -
KNOXVILLE CAMPUS
and
THE UNIVERSITY OF TENNESSEE
INSTITUTE OF AGRICULTURE

In recognition of common interests and as an expression of the desire to strengthen and
expand the relationship existing between faculty at the two institutions to enhance the programs
of each, the INSTITUTO TECNOLÓGICO Y DE ESTUDIOS SUPERIORES DE
MONTERREY-CAMPUS QUERÉTARO and THE UNIVERSITY OF TENNESSEE -
KNOXVILLE CAMPUS and INSTITUTE OF AGRICULTURE agree to establish an exchange
program.

The INSTITUTO TECNOLÓGICO Y DE ESTUDIOS SUPERIORES DE
MONTERREY-CAMPUS QUERÉTARO, hereinafter referred to as "ITESM," and THE
UNIVERSITY OF TENNESSEE - KNOXVILLE CAMPUS and INSTITUTE OF
AGRICULTURE, hereinafter referred to as "UTK/UTIA," will try to accommodate, insofar as
possible, the furtherance of scholastic and scholarly opportunity for academic collaboration,
exchange and research, and the encouragement of mutual understanding of each country's
cultural, social and agribusiness interests.

Article 1 - Nature of the Cooperative Agreement

The exchange program will revolve around one or more of the following potential activities:

- Informal study tours
- Exchange of students for enrollment
- Exchange of faculty
- Exchange of practical traineeships (internships)
- Exchange of educational programs and teaching aids
- Collaboration on research programs
Article 2 - Study Tours

Both ITESM and UTK/UTIA see short-term and informal study tours as a desirable part of and, perhaps, initial step for introducing students of both institutions to the opportunities for exchange addressed in this agreement. It is the intent of ITESM and UTK/UTIA that study tours be planned on an annual basis, probably in the summer. These tours are proposed to involve small groups of students from each institution from several academic departments/disciplines. Students from both institutions would tour the agribusiness industry from production through processing, preservation and distribution, and learn of professional careers and culture of the respective countries or regions.

Details of the tours, including selection of students and financial considerations, will await further discussion, planning and mutual agreement between ITESM and UTK/UTIA.

Article 3 - Exchange of Students for Enrollment

A. Academic Issues and Application Procedures

1. Nomination of candidates will be made by the sending institution. Candidates at each institution should be upper level undergraduate students or graduate students. Students will be expected to be in good academic standing. Unless waived during the admission process, language competency, as demonstrated by a 550 TOEFL score or other test complying with instructional requirements, should be at a level which will allow participating students to attend classes taught in the language of the host institution. Some courses at ITESM are taught in English; in that event, language competency for UT students is not a requirement. The receiving institution reserves the right to reject nominees and will explain its reasons.

Students will be enrolled for a period of one summer, one semester or one academic year, and will continue as candidates for degrees at their home institution. Students under this program will be enrolled as non-degree students at the host institution. Each institution will establish designated dates for receipt of nominations of students for enrollment in the exchange program. To facilitate student admissions, and to enhance opportunities for assistantships or other work, students will be expected to arrive at the ITESM or UTK/UTIA campus on the date designated for all new international students.

2. The receiving institution will provide appropriate advising, orientation, counseling and support during the program coordinated through the International Programs Office at ITESM and through UTK’s Center for International Education. Each institution will arrange for a member of the academic and/or administrative staff to act as the first point of contact with respect to the academic exchange program.
3. Evaluation: Both institutions will provide transcripts and documentation regarding the student's academic performance during the exchange period to the linkage coordinator at the sending institution. If there is a financial charge for these documents, it is expected each student will pay the necessary charges.

B. Financial Responsibilities

Summer, Semester and Academic Year Programs

1. This one-for-one exchange agreement is based on reciprocity; ITESM and UTK/UTIA agree to exchange the same number of summer students, semester students and academic year students.

2. The students participating in this exchange program will pay tuition and room and board charges and other fees at their home university, and these funds will cover the tuition, room and board charges and other fees for incoming students participating in this exchange program. Furthermore, the host institution agrees to provide the exchange students with the necessary documentation for visas in compliance with national immigration laws and procedures.

3. Students participating in this program shall be responsible for books and study materials, health insurance, travel and activities fees, incidental expenses, airfares, and any other fees, payment of which is normally required of all students by the host institution. It is important to acknowledge that ITESM and UTK/UTIA, as per institutional policies and procedures, charge a health insurance fee to all students participating in this exchange program, regardless if the international student already has a health insurance policy in his/her home country.

4. The receiving institution will notify the sending institution of any additional costs that are likely to be incurred, and such costs are the responsibility of the students (for example, activity fee, technology fee, alien registration).

C. Other Issues

1. The exchange should be on a one-to-one basis. In the event that an imbalance of incoming and outgoing participants becomes unavoidable in any given year, it is agreed that this imbalance shall be rectified within the following year.

2. Students at the receiving institution will have all the rights and privileges enjoyed by other students on the campus. Students participating in the program shall be subject to the rules, regulations, and discipline of the receiving institution.
3. Each University will undertake to assist students in the finding of suitable accommodations during the exchange period. ITESM will arrange for UTK/UTIA students to be housed with Mexican host families.

4. This agreement does not obligate either ITESM or UTK/UTIA to provide funds and/or other resources from its own or other sources unless agreed in writing, assuming such funding were to be available.

Article 4 - Exchange of Faculty

Both institutions will make use of all their information resources to promote the exchange of faculty and teaching aids.

Each institution may nominate a teaching faculty member to serve as visiting professor for one to three months or a longer period. In nominating a visiting professor, each institution will provide the other with a curriculum vitae and other information concerning the nominee. Each institution reserves the right of approval of the individual nominated by the other.

International travel costs and housing will be the responsibility of the faculty participants. The host institution will assist the visiting faculty member in locating housing. Medical and health costs will be the responsibility of each faculty participant. The visiting faculty member and dependents must purchase the health and accident insurance designated by the host institution. The host institution shall have no obligation relative to salary of the visiting faculty member.

Article 5 - Exchange of Educational Programs and Research Collaboration

Both institutions will study the possibilities to exchange or create undergraduate and graduate programs, and postgraduate training programs, for both students and business executives. Each program will be covered by a special agreement describing its realization.

Both institutions will make use of all their information resources to help research teams work together in a bilateral context or in the context of multilateral research programs.

Article 6 - Evaluation and Extension

This agreement will remain in force from the date signed and, unless either institution acts to annul it, will extend for a period of five years. During the fourth year, this exchange agreement will be reviewed by the coordinators at each institution. Written recommendations for continuation, termination or expansion will be provided to the administration of the respective institutions, who will decide the future course to be taken with respect to this agreement. In the event of major revision or cancellation of this
agreement, the host institution will provide current participants with the opportunity to complete their approved program.

Linkage coordinators will be Dr. Clark J. Brekke, Professor and Head, Department of Food Science and Technology, UTK/UTIA, and Ing. Jorge Nieto Barrera, Coordinator of International Development, College of Agriculture, ITESM-CQ. No modifications of this agreement will occur, nor will any activity take place, without the expressed concurrence of both coordinators or their replacement.

This agreement is signed in the City of Querétaro, State of Querétaro, México, and in the City of Knoxville, State of Tennessee, United States of America.

For ITESM-Campus Querétaro

Dr. Héctor Morelos Borja
Director de la Dirección de Profesional y Graduados

Ing. Jorge Nieto Barrera
Director del Departamento de Tecnología de Alimentos

Ing. Andrés García Jurado
Director del Departamento de Agronomía

For THE UNIVERSITY OF TENNESSEE - Knoxville Campus and Institute of Agriculture

Dr. Clark J. Brekke
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UTIA

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Provost, The University of Tennessee, Knoxville
UTK

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Date: October 17, 2002