STUDENT EXCHANGE AGREEMENT
BETWEEN
MACQUARIE UNIVERSITY, AUSTRALIA
AND
THE UNIVERSITY OF TENNESSEE, KNOXVILLE, U.S.A.

PURPOSE

The intention of this linkage agreement is to make possible the exchange of undergraduate students between Macquarie University in Australia and the University of Tennessee, Knoxville in the United States of America on a continuing basis for the purpose of enrollment for a semester or academic year of full-time study.

DEFINITIONS

In this agreement, unless the context implies otherwise, home institution shall mean the university at which the student intends to graduate, host institution shall mean the university which has agreed to receive the exchange students from the home institution. Macquarie shall mean Macquarie University in Sydney, New South Wales, Australia, and Tennessee shall mean The University of Tennessee, Knoxville, in Knoxville, Tennessee, U.S.A. Exchange students shall mean students participating in the exchange implemented herein.

NUMBERS

On a one-for-one basis, Tennessee will send up to three exchange students to Macquarie each year and Macquarie will send up to three exchange students to Tennessee each year for the duration of this agreement unless varied by mutual consent. Tennessee and Macquarie will review the program annually for any imbalances in the numbers of students exchanged. The number of students exchanged will be adjusted as necessary in the following year to maintain balance in the exchange.

SELECTION OF PARTICIPANTS

The home institution will screen its applicants for the exchange. Each institution will forward to the other the applications for as many exchange students as there have been places allocated. The host institution reserves the right to make final judgment with regard to the admissibility of each nominated exchange student. The following guidelines apply to all exchange students:

a. Exchange students will enroll in the regular courses of the host institution and be classified as non-degree students.

b. Academic credit earned at the host institution may be transferred back to the home institution in accordance with procedures determined by the latter.
RESPONSIBILITIES OF THE UNIVERSITY OF TENNESSEE, KNOXVILLE

Tennessee agrees to accept the prescribed number of Macquarie exchange students, to enroll them as full-time, non-degree students and to provide application fee, tuition, student activity fee and technology fee. Tennessee will also provide appropriate counseling and other assistance, including access to the Student Health Service, to Macquarie exchange students. Macquarie exchange students will be enrolled in the Tennessee health and accident insurance program (which is required of all international students at Tennessee), payment for which is the responsibility of the student. At the end of the exchange period Tennessee will provide Macquarie with an official transcript for each participant.

RESPONSIBILITIES OF MACQUARIE UNIVERSITY

Macquarie agrees to accept the prescribed number of Tennessee exchange students, to enroll them as full-time, unclassified students for the exchange period and to provide tuition and general service fee waivers. Macquarie will also provide appropriate counseling and other assistance, as well as health care as provided by the University Health Services, to Tennessee exchange students. Tennessee exchange students will be enrolled in the compulsory OSHC Program, payment for which is the responsibility of the students. At the end of the exchange period Macquarie will provide Tennessee with an official transcript for each participant.

FINANCE AND SERVICES

All exchange students must register and pay tuition and other required fees to their home institution. Each host institution will provide tuition and covered services for the incoming exchange students. The host institution will provide documents necessary to obtain appropriate visas. Student participants will themselves be responsible for the following:

a. Housing
b. Food (through a meal plan or self-catering)
   c. Transportation to and from the host institution
d. Textbooks, clothing and personal expenses
e. Passport and visa costs
f. Medical insurance coverage
g. All debts incurred during the course of the exchange period

COORDINATORS

Coordinators will be named by each institution to ensure that the terms of this agreement are carried out. Further, all activities conducted under the auspices of this exchange program must have the endorsement of the coordinators. At Tennessee the coordinators will be Elizabeth Gregor and James N. Gehlhar from the Center for International Education. At Macquarie the coordinator will be Justine Morris of the International Office. Coordinators will notify their counterparts should a new person be named to the position.

RENEWAL, TERMINATION AND AMENDMENT

This agreement shall remain in force for a period of five years from the date of the last signature, with
the understanding that it may be terminated by either party giving notice to the other party in writing no later than the end of March in any year. The agreement may be extended by mutual consent of the two parties.

Any amendment to the agreement may be made by the exchange of letters between the two parties.

In witness thereof, the parties have offered their signatures hereto:

Justine Morris  
International Office  
Macquarie University  
date

Professor Tony Adams  
Director, International Office  
Macquarie University  
date

Professor John Loxton  
Deputy Vice Chancellor (Academic)  
Macquarie University  
date

Elizabeth Gregor  
Center for International Education  
The University of Tennessee, Knoxville  
12/18/98

Professor William T. Snyder  
Chancellor  
The University of Tennessee, Knoxville  
12/30/98

James N. Gehlhar  
Director, Center for International Education  
The University of Tennessee, Knoxville  
18 December 1998