

# 2002-2003 ADMISSION GUIDE FOR INTERNATIONAL STUDENTS

## GRADUATE ADMISSIONS • THE UNIVERSITY OF TENNESSEE

The University of Tennessee is the official land-grant institution for the State of Tennessee. It is a comprehensive institution offering a wide range of graduate programs leading to the master's and doctoral degrees. More than 6,000 graduate and professional students are enrolled both on and off campus. Undergraduate enrollment is approximately 19,000.

The University welcomes applications for admission from all countries and encourages students to examine and compare the many educational opportunities available in the United States. For more information, visit our website and browse the *Graduate Catalog* at:

<http://web.utk.edu/~gsinfo>

### ADMISSION CALENDAR

The following deadlines are critical for the success of your application. Many departments have early application deadlines, so please check with the department responsible for the program to which you have applied. Please pay close attention to the following deadlines:

FOR ENTRY	FALL 2002	SPRING 2003
Deadline for Submission of Application (orange form) and \$35 Application Fee	March 1, 2002	July 15, 2002
Deadline for File Completion and Admission Decision	June 15, 2002	Nov. 1, 2002

### ADMISSION REQUIREMENTS

The University admits only students with superior academic records. An international student must have an equivalent 4-year bachelor's degree with at least a B average on all previous coursework and a B+ on all previous graduate work. On various grading scales, this corresponds to:

- 14 on 20-point scale;
- 80.0 from Taiwanese institutions;
- First Class or Division from Indian institutions;
- Upper Second Class Honours on various British systems.

Other grading systems will be evaluated using standard recommendations upon receipt of transcripts. The above standards are only the minimum requirements for consideration. Many departments require a higher average than that established by the Graduate Council.

RULES, POLICIES, FEES, AND PROGRAMS DESCRIBED IN THIS BROCHURE ARE SUBJECT TO CHANGE WITHOUT NOTICE.

### ENGLISH LANGUAGE REQUIREMENTS

The language of instruction at the University of Tennessee is English, except in cases of advanced foreign language classes. Each applicant whose native language is not English must submit the results of the Test of English as a Foreign Language (TOEFL). Official scores must be submitted directly to the University of Tennessee, Knoxville from the Educational Testing Service. A minimum score of **550 for paper-based test or 213 for computer-based test** is required for admission consideration. The score must be no more than two years old from the requested date of entry. Some departments require higher scores. Applicants who have received a degree from an accredited U.S. institution in the past two years are exempt from the TOEFL requirement.

Information on testing sites and dates for the TOEFL can be obtained from:

Educational Testing Service  
Princeton, NJ 08540  
U.S.A.

### ENGLISH PROFICIENCY

Any person whose native language is not English must pass an English proficiency examination given by the University prior to initial registration. Students whose performance on the examination indicates a need for additional English study must enroll immediately for English 121 - *English Grammar Review for Non-Native Speakers* (or another course assigned by the English Department) for undergraduate credit and pass with a grade of C or better. A student may not take more than 6 additional hours of coursework while enrolled in English 121. Students whose scores indicate that they are not prepared to enter English 121 will be referred to a program of intensive English study prior to enrolling in an academic program.

Persons whose native language is not English must pass an oral test in English (the SPEAK test) before they can be assigned to classroom duties in connection with assistantships. The SPEAK test is administered on campus by The Graduate School. Scores from the Test of Spoken English (TSE) may be accepted in place of the SPEAK test.

### UNIVERSITY SERVICES

The **Center for International Education (CIE)** provides an orientation program for new international students at the beginning of each semester. CIE also provides advisors to discuss questions related to immigration regulations, personal affairs, or general academic matters.

Information on **University housing** can be viewed on the internet at: [www.utk.edu](http://www.utk.edu)

CONTACT THE U.S. OVERSEAS ADVISING CENTER  
LOCATED IN YOUR COUNTRY FOR ASSISTANCE IN  
ADMISSION AND FOR PREDEPARTURE ORIENTATION.

## FINANCIAL INFORMATION

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### Costs

Before admission can be completed, an applicant must document sufficient funds for the first 12 months living period. Part or all of this amount may be provided in the form of a scholarship or graduate assistantship. The amount required for the 2002-2003 year is **\$23,672**.

**NOTE: The University of Tennessee cannot assume financial responsibility for international students.**

#### 2002-2003 Estimate of Expenses

Tuition .....	\$12,392
Program Fees .....	300
Technology Fee .....	200
Facilities Fee .....	300
Health and Accident Insurance .....	850
Books and Supplies .....	1,350
Housing .....	3,280
Food .....	2,900
Clothing .....	600
Recreation .....	500
Miscellaneous .....	1,000
TOTAL FOR 12 MONTHS .....	\$23,672
Extra expense for spouse .....	6,000
Extra expense for each child .....	4,000

NOTE: This budget assumes the student does not attend the summer semester. Also, this is a relatively conservative budget for a student who budgets carefully and is willing to share living quarters with another student. While some students may need less money, others find that they spend more than this amount. This estimate does not include the cost of international travel or operating an automobile.

### Financial Aid

Graduate assistantships, involving teaching, research, or other responsibilities, are available to graduate students on a limited and competitive basis. Applications are generally available through the academic department. Assistantships offer tuition fee waivers and a monthly stipend. Many departments offer assistantships to only a few students and only after the first year of study.

## NOTES FOR INTERNATIONAL APPLICANTS

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- The Office of Graduate Admissions offers **official** admission to graduate applicants. Notices concerning admission that do not come from the Office of Graduate Admissions are not official.
- The Office of Graduate Admissions considers applications for an admission decision **following receipt of all material**.
- Applicants are responsible for determining whether the Office of Graduate Admissions has received all materials. Electronic contact: [ginfo@utk.edu](mailto:ginfo@utk.edu).
- All application materials received by the University of Tennessee become the property of the university.
- International students may not enroll as non-degree students.
- Deadline dates are critically important for receipt of application and admission decision.
- Applicants must inform the Office of Graduate Admissions of any change in the desired entry date.
- The University will not enroll any student who has not been approved initially or for transfer by the Immigration and Naturalization Services (INS) to attend UT.
- The Office of Graduate Admissions will not issue an I-20/IAP-66 form until admission has been granted, documented

evidence of financial support has been received, and all previous academic degree confirmations have been received.

- Students meeting all admission requirements of UT and wishing to enter or remain in the United States on an F-1 student visa will be mailed a Certificate of Eligibility (Form I-20). This form is used to obtain a visa from a United States Consulate. Students on the University's Exchange Visitor Program will be mailed a Form IAP-66 to be used in obtaining a J-1 visa. Students intending to obtain a J-1 visa or those already in the United States in J-1 status should notify the admissions office as soon as possible if an IAP-66 is required. A student may not be issued both an I-20 and an IAP-66.

## TO APPLY FOR ADMISSION

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To apply for admission, an international applicant must submit Items 1 - 6 directly to:

The Office of Graduate Admissions  
218 Student Services Building  
The University of Tennessee  
Knoxville, Tennessee 37996-0220

1. **Completed Application for Admission Form (enclosed orange form).**
2. **\$35 non-refundable application fee.** Payment should be made in United States dollars by either a cashier's check, money order, or a personal check payable to University of Tennessee. If payment is by personal check, the check must be drawn on a United States bank to be honored in U.S. currency. Checks drawn on overseas banks are not accepted. International money orders are suggested. **Attach fee with application. If fee is not attached, the application will be destroyed, no exceptions made.**
3. **Official or attested university records, with certified translations if the records are not in English. Notarized copies are not accepted. For admission in Fall, degree confirmation must be received in the Office of Graduate Admissions and Records prior to June 15.**
4. **TOEFL (Test of English as a Foreign Language) score** for any applicant whose native language is not English. The Office of Graduate Admissions accepts only officially-reported scores from the Educational Testing Service and will not accept student copies. See English Language Requirements for information on scores required for admission. The score must be no more than 2 years old. Applicants who have received a degree from an accredited U.S. institution within the past 2 years are not required to submit a TOEFL score.
5. **Documented evidence of financial resources** sufficient to support the student for 12 months of study. After receiving the admission application and \$35 fee, the Office of Graduate Admissions will mail a financial form to the applicant. The Office of Graduate Admissions must receive the documented evidence of financial resources before it will issue an I-20/IAP-66. Refer to Financial Information for specific amounts.
6. **If required by the academic program, GRE or GMAT scores** must be officially reported by the testing organization. Refer to the chart on Graduate Degree Programs for information on programs requiring GRE or GMAT scores. **Submit Item 7** directly to the office of the academic program to which you are requesting admission at The University of Tennessee; Knoxville, Tennessee 37996.
7. **Additional program requirements**, such as reference letters or rating forms. Refer to enclosed Graduate Degree Programs chart. Contact the academic program for information about other requirements.