

**Center For International Education  
Graduate Assistantship Verification Form**

This form is used to verify that an international student holds a graduate assistantship. This is an internal form. It **DOES NOT** replace the official letter that students must have in order to apply for a visa.

**Part I - Student Information**

Name: \_\_\_\_\_ ID#: \_\_\_\_\_  
(Family) (Given)

**Level of Education student is currently pursuing (check only one):**

Master's  Other: Please specify type of program. Eg. Certificate, Diploma, JD  
 Doctorate \_\_\_\_\_

Department: \_\_\_\_\_ Major: \_\_\_\_\_

**Duration of Assistantship:**

From: \_\_\_\_\_ To: \_\_\_\_\_  
Month/Year Month/Year

Hours per week:  10 hours  20 hours  Other \_\_\_\_\_

**Part II - Funding Information**

Please check Yes or No and list the amount of the stipend:

Tuition waiver (includes tuition and maintenance fees)  Yes  No  
Semesters covered  Fall  Spring  Summer

Programs and services fee  Yes  No  
Technology Fee  Yes  No  
Facilities Fee  Yes  No  
Health Insurance  Yes  No

Stipend  Yes  No Amount: \$ \_\_\_\_\_ per year (12 months)

*\*CIE calculates tuition waivers based on the amount listed on the Estimate of Expenses list.*

**Part III - To be filled out by the Departmental Representative**

I certify that the above information is correct and that any UT funds listed in Part II will be paid by this college/department.

Name: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Email: \_\_\_\_\_

Please return completed form to Joann Ng Hartmann at Center for International Education, 1620 Melrose Avenue.

Revised March 2007

<b>For CIE Use Only</b>
Tuition waiver: _____
Health Insr.: _____
Stipend: _____
Total value: _____
CIE staff: _____