

Center for International Education  
The University of Tennessee

**F-1 Student/F-2 Dependent  
Change of Address Notification**

U.S. Immigration law requires all F-1 students and F-2 dependents to notify the Center for International Education (CIE) of their U.S. address within 30 days after arrival in the U.S. **AND** within 10 days after any move to a different U.S. address. This address change must be entered by CIE into the Student and Exchange Visitor Information System (SEVIS). Failure to notify CIE of a change in address can result in the student being out-of-status.

Please use this form to notify CIE of any change in address. **Please return this form to Joann Ng Hartmann, 1620 Melrose Avenue, Knoxville, TN 37996-3531.**

You are strongly advised to keep a copy of this form for your personal records.

*Please print neatly and complete all information.*

Please check one:  F-1 Student  F-2 Dependent

UT ID/SSN \_\_\_\_\_ SEVIS ID# \_\_\_\_\_

Name \_\_\_\_\_  
Family/Last name Given/First name Middle name

**New U.S. Address (No P.O. Boxes or Work Address)**

Street address \_\_\_\_\_

City, State & Zip Code \_\_\_\_\_

Phone \_\_\_\_\_

e-mail \_\_\_\_\_

*(UT students are required to maintain a UT email account. Students on Optional Practical Training may use a personal email address).*

**I understand that I must inform the UT Center for International Education of any address change within 10 days.**

Signature: \_\_\_\_\_

Date: \_\_\_\_\_  
Month/day/year

<b>For CIE Use Only</b>
11440 Updated: <input type="checkbox"/> Yes <input type="checkbox"/> No
Date: _____
Completed by: _____