

## HOW DO I FIND TAX FORMS?

Unfortunately, the IRS will no longer send us any tax forms. They would like everyone to get their forms from the IRS website at [www.irs.gov](http://www.irs.gov).

## WHICH FORMS DO I NEED?

This is a partial list of some of the forms that may be most useful for you.

### Tax Non-residents:

(If you use the CINTAX program, in most cases, all of your tax forms will be printed by the program.)

The forms you are most likely to use are listed below:

**Make sure you also read or download the instructions for each form.**

Form Number	Description of Form
1040NR or 1040NR-EZ	Tax Return form to be completed by a Non-resident with any U.S. income. Most people can use the shorter 1040NR-EZ. See 1040NR-EZ Instructions for list of those who must use longer 1040NR.
8843	Short information form to be filed by most Non-residents with F-1, F-2, J-1, or J-2 status. If you answer "yes" to Question 8 or 12, you probably should not complete this form and are <u>probably</u> not a non-resident.
W-7	Application for Individual Taxpayer Identification Number (ITIN) for those not eligible for a Social Security Numbers (SSN). SSN or ITIN required if: a:) You must file a 1040NR or 1040NR-EZ or b) If you are claiming dependents on your tax return or claiming a tax credit for (Number required for dependents. Most Non-residents may not claim dependents) or c) If you are claiming a tax treaty benefit. If Form 8843 will be filed alone, a number is not required. <b>If filing W-7 with your tax return, send entire package to address on Page 3 of W-7 Instructions</b>
4868	Application for extension of time to file a tax return <b>(And income tax must still be paid on time.)</b>
Schedule C (Form 1040) or C-EZ	Complete if you were self-employed or worked as an independent contractor. Examples: F-1 student on OPT receives a 1099 (and not W-2) for work done; or scholar is paid honorarium.
3903	Form required if you are adjusting your taxable income for moving expenses. (Does not normally apply to students.)
2441	Tax Credit for childcare expenses. Only available if you claim your child as a dependent. Only Non-residents from Canada, Mexico, and Korea, and sometimes students from India, may do this.
8840	This form is used to show a closer connection with another country, and to request permission to file as a non-resident in spite of the substantial presence test. This is only possible if you spent less than 183 days in the U.S. in 2006. <b>Most international students and scholars will NOT be filing this form.</b>
843	This form is used to request a refund of Social Security tax withheld by mistake. First you should ask your employer to give the money back. <u>Only</u> if they refuse, you may file a Form 843. It is NOT mailed with your tax return.
8901	If you have child(ren) who is(are) a U.S. Citizen (or Tax Resident), you may complete this form and then calculate a child tax credit using the worksheet on Page 19 in the 1040NR instructions; if you are claiming a tax credit, you must use Form 1040NR and not 104NR-EZ.

**We also suggest that you download and/or read IRS Publications 519 and 901.**  
See other side for tax forms used by Tax Residents

## Tax Residents:

All tax forms are available at [www.irs.gov](http://www.irs.gov)

If you use a software program, such as those available on the IRS website (<http://www.irs.gov/efile/article/0,,id=118986,00.html>), the program will print the necessary forms for you.

**Remember to read and/or print instructions for each form you use.**

Form Number	Description of Form
<b>1040, 1040A, or 1040EZ</b>	Tax Return form to be completed by a Tax Resident. Most students and scholars can use the 1040EZ or the 1040A. Use the 1040A (or the 1040 long form) if you have children or other non-spouse dependents, or if you are claiming any tax credits (such as the education credit) or deductions/adjustments to your income.
<b>8833 plus Page 2 of the 1040NR-EZ</b>	Fill out these forms if you are claiming tax treaty benefits. (Note: IRS regulations do not require the Form 8833 for students, professors, and researchers. However, we suggest that you complete the form to clarify that you are using treaty benefits.) <b>If you claim treaty benefits, send your tax return to the address used for Non-resident Tax Returns.</b>
<b>Schedule C (Form 1040) or C-EZ</b>	Complete if you were self-employed or worked as an independent contractor. Examples: F-1 student on OPT receiving a 1099 (and not W-2) for work done or a scholar who is paid an honorarium.
<b>W-7</b>	Application for Individual Taxpayer Identification Number (ITIN) for those not eligible for a Social Security Numbers (SSN). SSN or ITIN required if: a:) You must file a 1040NR or 1040NR-EZ or b) If you are claiming dependents on your tax return (Number required for spouse and dependents.) or c) If you are claiming a tax treaty benefit. <b>If filing W-7 with your tax return, send entire package to address on Page 3 of W-7 Instructions</b>
<b>4868</b>	Application for extension of time to file a tax return <b>(Any income tax must still be paid on time)</b>
<b>8863</b>	Form for claiming education credit (reduction in taxes based on payment for tuition and fees.).
<b>3903</b>	Form required if you are adjusting your taxable income for moving expenses. (File with Form 1040) (Does not normally apply to students.)
<b>2441</b>	Tax Credit for childcare expenses, if you are filing Form 1040.
<b>Schedule 2</b>	Tax Credit for childcare expenses if you are filing Form 1040A
<b>Schedule EIC (Form 1040)</b>	Form for requesting Earned Income Credit if you have a child with a Social Security Number and your family meets the income guidelines for this credit (See instructions for 1040A or 1040.)

**See other side for tax forms used by Tax Non-residents**