ENGLISH PROFICIENCY FORM

FOR PROSPECTIVE J-1 INTERN

at The University of Tennessee, Knoxville

If the required interview was conducted in English by the UTK host professor, this form can be filled out by the same person (Section 1). Otherwise, the English Proficiency Form may be completed by an English Instructor at an academic institution or an English Language School (Section 2). A third option is to attach a copy of a TOEFL score which would satisfy UTK undergraduate admission requirements.

Name of Intern _____

English proficiency is documented by the following (Check **at least one**)

☐ Section 1 is completed and signed by UTK host professor after completing interview in English

☐ Section 2 is completed and signed by an English teacher

☐ TOEFL score is attached

Section 1 Certification by UTK Host Professor

I certify that I conducted an interview in English with this prospective intern on _____
Date

I feel that his/her English is adequate for the proposed internship.

_____	_____	_____
Signature	Name of UTK Host Professor	Date

Section 2 Certification by English Teacher

I am/was the English Instructor of the student/intern named above

from _____ to _____.
Date Date

I feel that he/she can speak and understand English well enough to function on a day-to-day basis in an English-speaking work environment.

_____	_____	_____
Signature	Name (printed)	Date

_____	_____	_____
Title	Name of Institution	E-mail address

March 2008