

Programs Abroad Office
The University of Tennessee
1620 Melrose Avenue
Knoxville TN 37996-3531
865-974-2168
Fax: 865-974-2985
Email: studyabroad@utk.edu

UT PROGRAMS ABROAD DECISION FORM

Due Date: Within one week of receiving notification of acceptance by UT or your Program Sponsor.

Name: _____

Student ID Number: _____

Name of program: _____

Country/countries of program: _____

Dates of program: _____

I ACCEPT my place on the above program abroad.

I DECLINE participation in the above UT program.

I have received a letter or email of acceptance from the UT Programs Abroad Office or from my Program Sponsor and will complete the UT paperwork for students going abroad by the due date(s).

Withdrawal: I understand if I withdraw from the program, I must notify the Programs Abroad Office in person or via email as soon as possible.

Refund Policy: If I withdraw by Nov. 15th for Spring or May 1st for Fall or Academic Year programs, I will receive a full refund of the Study Abroad Administrative Fee. If I withdraw after these dates (and before I leave for my Program), I will receive a \$125.00 refund for Spring, Fall or Academic year Programs. For UT summer faculty-led programs, the \$250.00 deposit is non-refundable unless the program is canceled or if I cannot be placed on the program. For all other summer programs, the \$90 administrative fee is non-refundable if I withdraw after May 1st.

Signature: _____ Date: _____
