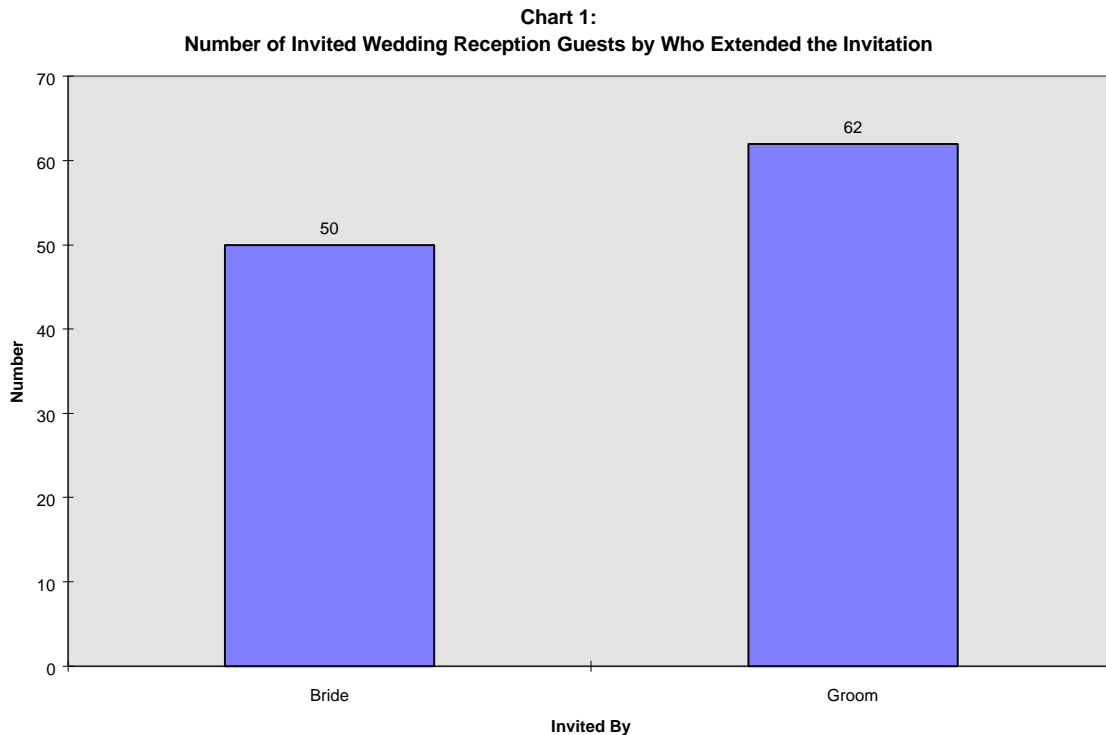


## MEMORANDUM

**DATE:** February 13, 1998  
**TO:** I. C. Yu  
**FROM:** D. Houston  
**RE:** Wedding Reception

I have a final estimate of the cost for your wedding reception. These calculations are based on 102 adults and 10 children attending the reception. The individual prices are \$17.50 for adults and \$11.73 for children. An 8.25% is added on to these figures. The total cost of the reception will be \$2,059.19. The charts below provide the number of guests invited to the reception. The first chart indicates the breakdown of guests by whether they were invited by the bride or the groom. The second chart breaks these figures down by age category (i.e., children and adults). If you have any additional questions please do not hesitate to ask me.



**Chart 2:**  
**Number of Invited Wedding Reception Guests by Age Category**

