



6041 Tazewell Pike, Knoxville, TN 37918
 Phone: 865-251-6016 Fax: 865-251-6088

CONTRACTOR SERVICES

SGC International Conference

Knoxville Convention Center

Exhibitor move in:
Wed. Mar. 18th

Show Dates: Thur. Mar. 19: 8:30am-6pm
Fri. Mar. 20: 8:30am-6pm

Exhibitor move out:
Fri. March 20th

Booth Package for this show includes:

The show's drape colors are:

Questions, please contact Customer Service: wes@allconventionexpo.com

Booth Accessories			
Qty.	Description	Price	Total
			\$
			\$
			\$
			\$
			\$
			\$
			\$
			\$
			\$
			\$

Booth Accessories			
Qty.	Description	Price	Total
			\$
			\$
			\$
			\$
			\$
			\$
			\$
			\$
			\$
			\$
			\$

Booth Packages			
Qty.	Description	Price	Total
			\$
			\$
			\$
			\$
			\$
			\$
			\$
			\$
			\$
			\$

**Tuxedo consists of black & grey blend*

Material Handling & Labor			
Weight	Description	Price	Total
	Shipments to Warehouse (\$110 min)	\$55.00	\$
	**Direct Shipments to Show Site (\$110 min)	\$50.00	\$
	Carpet Cleaning (per 10x10/day)	\$25.00	\$
	5k Forklift w/ Operator (1 hr min charge)	\$100.00	\$
\$45 min	Specialized carrier to Warehouse or Showsite	1st carton \$35 add'l \$10	\$
Labor ST	Mon-Fri, 8am to 5pm	\$45.00	\$
Labor OT	Mon-Fri, 5pm to 12am Sat, 8am to 12am	\$56.25	\$
Labor DT	Mon-Sat, 12am to 8am Sun & Holidays, all hours	\$90.00	\$

** Material Handling Charges are determined on show site, once weight tickets & freight are received by ACES. Receipts for material handling and all other on-site charges will be handed out during the show

Advance Shipping Address:
 All Convention Expo Services
 6041 Tazewell Pike
 Knoxville, TN 37918
 Booth # _____
 Ph: 865-251-6016

Showsite Shipping Address:
 Knoxville Convention Center
 701 Henley Street
 Knoxville, TN 37721
 Booth # _____
 Ph: 865-251-6040

NOTICE: First day freight can arrive at warehouse is Mar 9th. Last day for freight to arrive at warehouse is Mar 16th. First day for freight to arrive at show site is Mar 17th.

Order Payment Policy: Payment in full of rental charges, including applicable tax must accompany your advance order. Orders must be received two weeks prior to show opening to be guaranteed. Floor orders are limited to availability. **All orders must be received by mail, email, or fax. Phone orders will not be accepted.**

Subtotal: \$ _____
 9.25% Tax \$ _____
TOTAL: \$ _____

Company: _____ Email: _____ Booth # _____
 Name on Card: _____ Phone: _____ Fax: _____
 Billing Address: _____ City: _____ State: _____ Zip Code: _____
 Payment Type: Visa/MC Amex Card #: _____ Exp Date: _____ Vcode: _____
 Authorized Signature: _____ Date: _____