

Faculty Senate Teaching Council
Minutes October 19, 2005

Attendees: Lane, Bennett, Bowie, Burman, Cook, Craig, Heitmann, Hess, Jennings, Martin, Papke

- I. An original list of committee members was incorrect. A current list of members was circulated for updates. Additional student members will be added to the council from the Undergraduate Student Government Association and Graduate Student Senate.
- II. The process and timetable for selecting Chancellor's awards was reviewed. Using the template provided by Drs. Hoy and Essif, the Council worked through the nomination process and award process up to selection of finalists. Key points of discussion/revision included:
 - a. Eligibility criteria and award criteria were discussed at length. Eligibility will remain limited to faculty members with 2 years UTK experience and with at least half their normal teaching load during the nomination year. Faculty nominees who are unavailable during February 2006 for visits or interviews will be rolled over until the next year of awards. The awards will remain dedicated to unique/exceptional delivery of teaching or advising efforts, with teaching defined broadly to include classroom, independent study, clinical, online and other instructional methods.
 - b. Methods were discussed to ensure widespread distribution of information about the awards and the nomination process
 - c. Council members felt that it would be difficult to assess nominees based only on a nomination letter, so limited supporting documents will be solicited from all nominees.
 - d. Because of the time commitment required, there was great support for narrowing the number of classroom visits to finalists only. Interviews or review of online material may be substitutes for classroom visits as indicated by the teaching style of the nominee. As a reminder, interviews with advising nominees and their referees is time consuming as well.
- III. There was additional discussion of other goals for the Teaching Council. Some ideas arising at the Senate Retreat included review of the content and usefulness of SET forms, peer review processes, definition and distribution of teaching workload, and ideas for teaching support. The Council will continue to review its charge and goals during the 2005-2006 academic year in preparation for a renewed effort in the future.

Addendum: Revised documents (attached) describing the eligibility criteria and awards process for teaching and advising awards were circulated to attendees for comments. After minor editorial changes, the information was modified for web format to facilitate this year's nominations.