

Naturally Speaking?

Quick Start Guide

Installation

1. The installation process is straightforward. Follow the prompts to continue.
2. After the installation, you will be guided through a tutorial that “trains” the computer to recognize your voice. The “training process” varies in length depending on the passage you select to read and your reading rate. **Note:** The training process would be quite challenging to struggling readers.
3. After the “training,” you are ready to dictate with *Naturally Speaking?*

Starting to Dictate

1. Make sure the program you want to dictate into is running.
2. Put on the microphone and position it correctly.
3. Click in the program you want to dictate into.
4. Turn on the microphone.
5. Start talking into the microphone and watch your words appear on the screen....BE PATIENT. The response speed of this program appears to be highly correlated to the speed of your computer’s processor and its amount of RAM.
6. The **Help Topics** feature (found on the DragonBar) contains a lot of *How-To* information about dictation, revising mistakes, and resolving common errors.

Using Dragon NaturallySpeaking? Help

In addition to using the Help menu to examine Help topics in Dragon NaturallySpeaking? you can access Help and navigate through topics using voice commands. The following table summarizes these commands.

To	Say
Open Help	"Give Me Help"
Open the Sample Commands list	"View Sample Commands" or "What Can I Say"
Open the Command Browser	"View Command Browser," "Open Command Browser," or "Bring Up Command Browser"
Select the Contents, Index, or Search tab	Say "Click Contents," "Click Index," or "Click Search"
Highlight a topic in the Search tab after a search	Say "Press Tab Key" four times
Move in the Contents, Index list, Search list, or Select Topic list	"Move Down <1 to 20>" "Move Up <1 to 20>"
Open a topic from the Contents, Index list, Search list, or Select Topic list	Move to the topic or book you want and say "Press Enter Key." (In the Index and Search tabs, you can also say "Display.") You can also dictate an index entry or a search string.

Note: Not all voice commands work in the Help window. For example, you can select the tabs by saying "Click Contents," "Click Index," or "Click Search," but you cannot use voice commands to select from the toolbar and you cannot click buttons by saying their name. You can use "Press Tab Key" to select buttons and "Press Enter Key" to press buttons.

Correcting Text: Quick Reference

When you correct recognition errors, Dragon NaturallySpeaking? adapts your user files, so errors are less likely to happen again. You can correct recognition errors in the following ways:

To	Say
Correct the last thing you said	Say "Select That" or "Correct That."
Correct the selected text	"Select That"
Correct any word or phrase	"Select <i>glass</i> " or "Correct <i>glass</i> " where <i>glass</i> is the word or phrase you want to correct.
Correct a range of text	"Correct <i>dark</i> through <i>night</i> " where <i>dark</i> is the first word to correct and <i>night</i> is the last word to correct. You don't have to include the entire phrase when you use this command.
Delete text you just dictated	"Scratch That"

